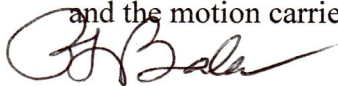
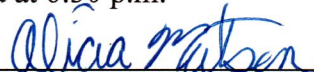


- The regular monthly meeting of the Board of Trustees of the Pottawatomie Wabaunsee Regional Library was held on Tuesday, June 25, 2019 at the St. Marys Headquarters Library.
- **CALL TO ORDER:** Chairman Pam Bales called the meeting to order at 4:55 p.m. Nina Imthurn was Secretary. Others present were board members: Sandie Jensen and Alicia Matson; Judith Cremer, Director. Pat Weixelman, Pottawatomie County Commissioner joined the meeting at 5:11 p.m.
- **ADOPTION OF THE MEETING AGENDA:** Sandie Jensen moved that the agenda be approved as presented. Paulette Simecka seconded the motion and the motion carried.
- **APPROVAL OR CORRECTIONS OF MINUTES OF THE MAY 29, 2019 MEETING:** Sandie Jensen moved that the minutes be approved as corrected. Pam Bales seconded the motion and the motion carried.
- **CORRESPONDENCE AND COMMUNICATION:** None
- **REPORT OF TREASURER:** In the absence of Paulette Simecka, Board Treasurer, Judith reported the Library received ad valorem funds from Wabaunsee County in the amount of \$38,554.48. Of that amount \$34,483.82 was allocated to the General Fund and \$4,070.66 was allocated to the Employee Benefits Fund. The Library also received ad valorem funds from Pottawatomie County in the amount of \$197,000.00. Of that amount, \$176,000.00 was allocated to the General Fund and \$21,000.00 was allocated to the Employee Benefits Fund.
- **APPROVAL OF BILLS:** After discussion, Nina Imthurn moved that the Board approve and pay the bills as presented. Pam Bales seconded the motion and the motion carried.
- **NCKL REP. REPORT – DIRECTOR:** Judith will attend the NCKL Annual Meeting on August 1, 2019. NCKL will present their plan and goals along with the NCKL 2020 Budget. NCKL is proposing a potential 3.6% increase in salaries and wages for 2020.
- **REPORT OF DIRECTOR:**
- The 2019 Kansas Notable Book List has been released. The list contains 15 titles relevant to Kansas life and culture chosen by a panel of library professionals. PWRL has applied and been approved for a LSTA federal funding grant through the Kansas State Library to buy these titles. PWRL will receive reimbursement funds for all titles purchased. Labels with an identifying gold seal will be attached to each title once it is received and processed. A note in the online library catalog will allow patrons to easily search for and find all Kansas Notable Book List titles.
- Judith reported that to date 2,360 books have been added to PWRL's collection in 2019. Each month a new book list is prepared and distributed to each location that can be given to patrons to alert them of new titles that have been added to the collection during the previous month. Patrons may also visit the PWRL website and click the link for new books. This, in turn, links to PWRL's Goodreads page listing details on each new title.
- The Board discussed at the May Library Board meeting the possibility of moving the microfilm collections from Eskridge and Onaga to Alma and St. Marys where new microfilm reader printers have been purchased and installed. Subsequent feedback from local users has produced a recommendation that this plan not be pursued. The consensus was that the information contained in the microfilm is regularly consulted and moving the collection would create a hardship for local users. The decision then is to continue as we have been, with the acknowledgement that there will be a cost to replace the microfilm machines at these two locations in the future.
- Judith reported that her mother continues to struggle with health issues. In addition her husband was hospitalized this month with some new heart problems.

- UNFINISHED BUSINESS:
- 2020 LIBRARY BUDGET: PWRL has received valuation from both Pottawatomie and Wabaunsee County Clerks. It was noted that the Pottawatomie County valuation has increased by \$88,217,006.00, and the Wabaunsee County Valuation increased by \$3,714,257.00. The population statistics used for preparing the 2020 budget have not yet been released by the Kansas Division of the Budget. Once those figures are available, it will be possible to figure the apportionment of the 2020 Library Budget between the two counties based on 50% population and 50% valuation in each county.
- The 2020 PWRL budget proposal includes minor adjustments in various lines based on actual and projected costs. The rationale for each adjustment is explained in detail in the line narrative budget sheets that accompanied the Board budget packet.
- The majority of the increase for 2020 was recommended for salaries and wages. Because of the relatively low hourly salaries, continuous staff turnover, and great difficulty in recruiting qualified staff, the continued focus on increasing salaries remains at the top of PWRL's priority list.
- Judith presented 4 proposed options for the 2020 PWRL library budget. Option 1 included a 0% salary increase for staff; Option 2 provided for a 1% salary increase for the library staff; Option 3 provided for a 2% salary increase for the library staff; Option 4 provided for a 3% salary increase for the library staff.
- After extensive discussion, Pan Bales moved that the Board approve the 2020 PWRL Library Budget proposal allowing for a 1% salary increase for library staff and allow the transfer from the Capital Improvement Fund to the General Fund the amount necessary to fund a total 2% increase in staff salaries for the 2020 Budget Year. The approved 2020 Library Budget includes a General Fund of \$515,939.00 and an Employee Benefit Fund of \$59,462.00 for a total of \$575,401.00, representing a 2.94% increase. Nina Imthurn seconded the motion and the motion carried.
- UNIVERSE OF STORIES – 2019 SUMMER READING PROGRAM:
- The annual Summer Reading and Summer Food Programs are moving into their fourth week of activities. The programs will continue through the last full week of July. 4,283 patrons have attended special programs presented by Library staff, as of Monday, June 24th. 1,101 lunches have been served at all PWRL locations through the end of the 3rd week of food service.
- Library staff are preparing for a number of special events in July. St. Marys will be hosting programs featuring the Astro Lab borrowed from Fort Hays State University on July 1st, 2nd, 3rd.
- Staff from the Milford Nature Center will present programs at Onaga, Westmoreland, and Olsburg on July 16th and at Alma, Eskridge, and St. Marys on July 23rd.
- Magician Eric Vaughn will present shows at Alma and St. Marys on July 16th.
- Library Staff will host many other activities and interactions during the remaining days of the annual Summer Reading Program as we do our best to make lasting memories for the patrons we serve.
- NEW BUSINESS:
- RESOLUTION ON INCREASE: Nina Imthurn moved that the Board approve the Resolution on Increase for the 2020 PWRL Library Budget. Sandie Jensen seconded the motion and the motion carried.
- BOARD MEETING DATES FOR 2019: The next Library Board meeting will be held on Tuesday, July 30, 2019 at the Westmoreland Mini Library and is scheduled to start at 5:30 PM.
- ADJOURNMENT: Sandie Jensen moved to adjourn the meeting. Nina Imthurn seconded the motion and the motion carried. The meeting was adjourned at 6:30 p.m.



Chairman



Secretary