

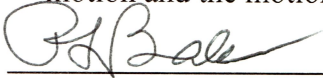
- The regular monthly meeting of the Board of Trustees of the Pottawatomie Wabaunsee Regional Library was held on Thursday, June 25, 2020 at the St. Marys Headquarters Library.
- **CALL TO ORDER:** Chairman Pam Bales called the meeting to order at 5:30 p.m. Nina Imthurn was Secretary. Paulette Simecka, Treasurer and Judith Cremer, Director, were also present. Alicia Matson, Sandie Jensen, and Sue Jenkins were present remotely via telephone.
- **ADOPTION OF THE MEETING AGENDA:** Pam Bales moved that the agenda be approved as presented. Alicia Matson seconded the motion and the motion carried.
- **APPROVAL OR CORRECTIONS OF MINUTES OF THE MAY 27, 2020 MEETING:** Pam Bales moved that the minutes be approved as corrected. Paulette Simecka seconded the motion and the motion carried.
- **CORRESPONDENCE AND COMMUNICATION:** None
- **REPORT OF TREASURER:** None
- **APPROVAL OF BILLS:** After discussion, Pam Bales moved that the Board approve and pay the bills as presented. Paulette Simecka seconded the motion and the motion carried.
- **NCKL REPORT - DIRECTOR:** The NCKL annual meeting is scheduled for Thursday, Aug. 06, 2020 via Zoom. This meeting includes a public hearing for the NCKL 2021 budget and a system wide vote to approve the 2021 NCKL System Plan and 2021 NCKL Budget.
- **DIRECTOR'S REPORT:** Judith reported that it had been another stressful month for everyone. She told the Board that Staff has continued to do everything possible to keep the Library a connected and supportive part of our communities.
- Judith reported that on Wednesday, June 26 it was discovered that a vehicle belonging to a Staff member at the St. Marys Headquarters Library was damaged when unknown persons cut out a section of the exhaust system and removed the catalytic converter. A police report has been filed and video clips from the Library security cameras are being reviewed for suspicious behavior. There is currently no video surveillance in place to record activity in the parking area at the St. Marys Headquarters Library. The Board recommended investigating the possibility of installing traffic type cameras.
- Judith told the Board that she planned to be out on vacation from June 28-July 7.
- **UNFINISHED BUSINESS:**
- **PANDEMIC ACTION PLAN:** Judith reported that PWRL continues to follow the steps outlined for reopening the Library following the shutdown caused by the Covid-19 Pandemic.
- Jan Brown, the Eskridge Branch Librarian, has donated over 200 homemade cloth masks since the reopening. PWRL has also received a small supply of cloth masks from the Pottawatomie County Emergency Management for Staff use.
- Mask wearing has been difficult to enforce at the St. Marys Headquarters Library due to some pushback from patrons who refused to wear masks. Staff had been instructed to not argue with patrons on this subject to avoid putting them in a difficult position. The situation will continue to be monitored as we attempt to keep a balance between safety and practicality.
- Based on the increasing number of positive Covid-19 cases in surrounding counties it was the consensus of the Board to continue to enforce the wearing of masks at the Library. This, along with continued sanitation requirements, will be followed until the risk of transmitting the virus declines and it is possible to again loosen the restrictions.

- 2021 LIBRARY BUDGET: Judith reported that she had met with the Pottawatomie County Commission and presented the 2021 Library Budget to them on Monday, June 8. Pam Bales and Paulette Simecka attended the meeting via Zoom.
- PWRL has subsequently received the valuation from both Pottawatomie and Wabaunsee Counties. The Tax Fund Data Sheet for the 2021 Library Budget has been updated with that information. The certified Population for 2021 Budgets has not yet been released so population information on the Tax Fund Data Sheet is there for comparative purposes only. The certified population will probably be released on Wednesday, July 1. Once the certified population is received the 2021 Library Tax Data Sheet will be finalized to show the apportionment of ad valorem funds to be levied in each county to fund the 2021 Library Budget.
- IMAGINE YOUR STORY – 2020 SUMMER READING PROGRAM: There have been a few bumps in receiving food and milk deliveries from Catholic Charities. Catholic Charities is seeing a massive increase in disbursements this year, coupled with nationwide food and milk shortages. This has made a difficult year even more challenging.
- To date PWRL has served 7,771 lunches to children in Pottawatomie and Wabaunsee Counties through our annual Summer Food Program. Any child 18 and younger is eligible for 5 shelf stable meals with milk at a single curbside pickup. Along with lunch, Branch locations distribute a weekly craft packet, and mini locations offer a selection of activity sheets. PWRL has partnered with the school at Alta Vista to distribute weekly activity sheets, as this is the only location we are not providing direct food service.
- PWRL has asked Catholic Charities about the possibility of extending the Summer Food Program an additional three weeks past the original July 25 end date. The volume of meals being served indicates an unmet need that we could help to fill. We are still waiting for approval for the extension. The availability of food and milk will definitely be a factor in the approval process.
- Milford Nature Center has shared four videos featuring birds, plants, creepy crawlies, and mammals. Four activity badges have been added to the Beanstack online Summer Reading Management System which can be earned by readers who view the videos and download and complete the Super Sleuths Companion Journal.
- Additional online content to support the 2020 Summer Reading Program was purchased using donation funds. This includes a video produced by the Sedgewick County Discovery Center Exploration Place. Readers may earn a badge in the Beanstack online Summer Reading Management System for viewing the Fairy Tale Science Video and completing a project included in the downloadable activity guide.
- Also purchased was a set of three videos produced by Matt Sandbank sharing the science of making and performing with shadow puppets. Readers may earn their Shadow Camp Badge in the Beanstack online Summer Reading Management System by viewing the videos providing feedback in Beanstack.
- PWRL Staff have also produced a small but awesome collection of local content that has been added to the PottWab Regional Library YouTube Channel. Readers may earn weekly badges in the Beanstack online Summer Reading Management System by viewing this content and providing feedback in Beanstack. The Week 1 – Hero Connection badge featured a YouTube video storytime with Wabaunsee County Sherriff Rob Hoskins. Week 2 – Hero Connections featured a YouTube video conversation with firefighter Marty Williams, who was interviewed by Alma puppet star Mr. Pig.
- A collection of local video content describing and demonstrating the craft activities distributed in the weekly craft packets has also been added to the PottWab Regional Library YouTube Channel. Readers may view these videos and complete the craft projects to earn their weekly badges in the Beanstack online Summer Reading Management System.
- Staff has been monitoring and posting to the PottWab Regional Library Facebook page more than in previous years. The Library currently has 445 Facebook friends.
- To Date there are 227 people registered for the Beanstack online Summer Reading Challenge. The Beanstack statistic tracking system shows that to date 500 activities have been completed, 380 badges earned, and 33,618 minutes of reading logged within the Beanstack System.

- PWRL has been notified that the Pottawatomie County Fair is still planning to go on as scheduled. This year they are giving the Library booth space. Staff is in the process of labeling a collection of donated and weeded books that we can offer to fair goers at our booth.

NEW BUSINESS:

- Nina Imthurn left the meeting at 6:28 p.m.
- BOARD MEETING DATES FOR 2020: The next Library Board meeting will be held on Tuesday, July 28, 2020 at the St. Marys Branch Library and is scheduled to start at 5:30 PM.
- The Board agreed by consensus to suspend plans for the regular summer travel to different PWRL locations for Board Meetings in June and July. This measure will lessen the risk of spreading the Covid-19 virus while carpooling to remote locations. The meetings will instead be held at the St. Marys Headquarter Library.
- ADJOURNMENT: Paulette Simecka moved to adjourn the meeting. Sandie Jensen seconded the motion and the motion carried. The meeting was adjourned at 6:42 PM.



Chairman



Secretary