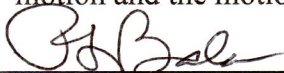
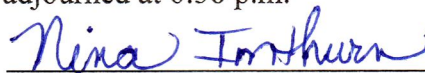


- The regular monthly meeting of the Board of Trustees of the Pottawatomie Wabaunsee Regional Library was held on Wednesday, August 28, 2019 at the PWRL Alma Branch Library.
- CALL TO ORDER: Chairman Pam Bales called the meeting to order at 5:36 p.m. Nina Imthurn was Secretary. Others present were board members: Alicia Matson and Paulette Simecka. Judith Cremer, Director, was also present.
- ADOPTION OF THE MEETING AGENDA: Paulette Simecka moved that the agenda be approved with the addition of staffing under new business. Nina Imthurn seconded the motion and the motion carried.
- APPROVAL OR CORRECTIONS OF MINUTES OF THE JULY 30, 2019 MEETING: Nina Imthurn moved that the minutes be approved as corrected. Pam Bales seconded the motion and the motion carried.
- CORRESPONDENCE AND COMMUNICATION: None
- REPORT OF TREASURER: None
- APPROVAL OF BILLS: After discussion, Paulette Simecka moved that the Board approve and pay the bills as presented. Alicia Matson seconded the motion and the motion carried.
- NCKL REP REPORT – DIRECTOR: The NCKL annual meeting was held on August 1, 2019. Judith reported that she sent her proxy so that the Executive Board could move forward with their business. She told the Board she was absent from the meeting as that was the day her mother passed away.
- REPORT OF DIRECTOR: Judith reported that she was out of the library Aug. 2 and Aug.3, but worked from home those days to update computers at each location to prepare for the upgrade to the Verso online library catalog that occurred on Aug. 5. She then took the four days of funeral leave allowed under the library policy to make arrangements following her mother's death.
- Francis Garcia has been hired as the full time Assistant Branch Librarian at St. Marys. Emily Palmari's last day in this position was Aug. 23, 2019. Francis started on Aug. 20, 2019 and has trained with Judith, Melanie, Colette, and Emily. She has a background in early childhood literacy and seems to be a great fit for the library.
- Christine Jenkins has been hired as a Substitute Librarian at the PWRL Alta Vista Mini Library. Christine is the local coordinator for Harvesters and has many connections in the community. She will be working the Wednesday evening shift at Alta Vista. Judith trained with Christine on Aug. 21st and she received additional training from Wendi Rogers, the Route Driver and Mini Librarian, today.
- Helen Hokenbeck has been re-hired as a Substitute Librarian at the PWRL Eskridge Branch Librarian. She will work the Wednesday morning shift at that location starting Sept. 4th.
- Judith reported a change in staffing at the PWRL Alma Branch Library. Lorelei Wilson, the Alma Branch Librarian will move into the Assistant Branch Librarian position starting in September. Lori Beth Terrell, the current Assistant Branch Librarian will then move into the Branch Librarian position at that location. Judith said that both Lorelei and Lori Beth have done a great job at the library and she is confident that they will continue to do so in their new positions.
- Several positions remain open at the library. Judith told the Board she would keep them informed on the progress of hiring to fill these positions as she moves forward.
- The Wabaunsee County Clerk has sent confirmation that the county will levy the amount specified on the tax fund data sheet for the 2020 Library budget. The Pottawatomie County Budget published in the Wamego Times also showed that Pottawatomie County had allocated the specified funds necessary for their portion of the 2020 Library budget.

- The State Library of Kansas has recently signed a new five-year contract for the statewide databases they maintain for the use of all Kansas residents. Judith gave the Board an overview of new resources that will now be made available to the public. These databases can now be accessed through the State Library of Kansas web site or by using a Kansas Library Card for digital resources which can be issued at any PWRL location.
- The upgrade to PWRL Verso Online Library Catalog was completed on Aug. 5th. Much of the functionality of the previous system has been retained, but the site has been completely reorganized and looks much different than it did before. There have been significant issues with navigating and searching the new version of the catalog. Judith said that staff members have been in daily contact with technical support and it seems that at least some of the bugs are being slowly worked out.
- UNFINISHED BUSINESS:
- UNIVERSE OF STORIES – 2019 SUMMER READING PROGRAM:
- Judith distributed copies of the four Summer Reading / Summer Food Program reports and provided a detailed overview of the information to the Board. Judith noted that staff work very hard to conduct a successful Summer Reading Program each year and she very much appreciates all their efforts to provide an important service to our communities. Board Members echoed their thanks to staff for hosting another great year of summer programming.
- It has been announced that the 2020 Collaborative Summer Reading Program theme will be “Imagine Your Story” featuring fairy tales, mythology, and fantasy.
- NEW BUSINESS:
- STAFFING: Judith explained that she has received an application from Jamie Rogers, and he is interested in filling the Saturday Substitute Librarian position at Westmoreland. He would also work the Monday evening shift at that location as needed. Jamie worked as the music teacher at the Mission Valley High School for 14 years. This year he has moved to Louisville and is the new music teacher at Wabaunsee High School in Alma. He is also the brother of Wendi Rogers, PWRL’s Mini Librarian and Route Driver. PWRL policy stipulates that immediate family members of current employees are not eligible for employment with the library. After discussion Alicia Matson moved that the Board allow an exception to the library policy and approve the hiring of Jamie Rodgers as a Substitute Librarian at the PWRL Westmoreland Mini Library despite his relationship to an existing employee. Nina Imthurn seconded the motion and the motion carried.
- BOARD MEETING DATES FOR 2019: The next Library Board meeting will be held on Wednesday, September 25, 2019 at the PWRL Olsburg Mini Library and is scheduled to start at 5:30 PM.
- The Board discussed moving the November 26, 2019 Library Board Meeting to Wednesday, November 20, 2019 to insure that there would be a quorum for this meeting. Judith said she would check to see how moving this meeting forward would impact the completion of the November financial reports.
- ADJOURNMENT: Paulette Simecka moved to adjourn the meeting. Nina Imthurn seconded the motion and the motion carried. The meeting was adjourned at 6:38 p.m.



Chairman



Secretary