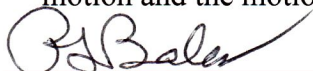
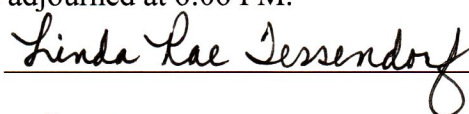


- The regular monthly meeting of the Board of Trustees of the Pottawatomie Wabaunsee Regional Library was held on Wednesday, August 30, 2017 at the Harveyville Mini Library.
- CALL TO ORDER: Chairman Pam Bales called the meeting to order at 5:30 PM. Linda Tessendorf was Secretary. Others present were board members: Sandie Jensen, Deb McClain-Williams, Nina Imthurn; Elizabeth Tschetter, Assistant Director; and Judith Cremer, Director.
- ADOPTION OF THE MEETING AGENDA: Sandie Jensen moved that the agenda be adopted as presented. Nina Imthurn seconded the motion and the motion carried.
- APPROVAL OR CORRECTIONS OF MINUTES OF THE JUNE 27, 2017 MEETING: Deb McClain-Williams moved that the minutes be approved as amended. Sandie Jensen seconded the motion and the motion carried.
- CORRESPONDENCE AND COMMUNICATION: None
- REPORT OF TREASURER: None
- APPROVAL OF BILLS: After discussion, Nina Imthurn moved that the Board approve and pay the bills as presented. Deb McClain-Williams seconded the motion and the motion carried.
- NCKL REP. REPORT – DIRECTOR: The NCKL Annual Meeting took place on August 3. Judith and Elizabeth attended. During the meeting, the annual NCKLS budget was approved and there was a special presentation by author, Marci Penner. Judith purchased Penner's newest book, *The Kansas Guidebook 2* as part of a memorial donation in honor of George Anshutz. The book is now on the shelves at the PWRL Harveyville Mini Library for patrons to use.
- Judith will attend the next NCKL Executive Committee meeting on September 28 in Manhattan.
- REPORT OF DIRECTOR:
- STAFFING: Judith told the Board that Regina Klinges, who began working as the PWRL's Processing Clerk on June 1, has submitted her resignation. Regina will be returning to her education career and has accepted a teaching position for the fall semester. Regina expressed regret at leaving the Library, but the current salary and benefits of the Processing Clerk position were not sufficient for her needs.
- Susan Magnett, the recently hired Onaga Assistant Branch Librarian and Westmoreland Substitute Librarian, has been a great fit with the Library. Cherrie Ann Lindsey, the Westmoreland Substitute Librarian is also proving to be an excellent addition to the Library Staff.
- A staff meeting was held on August 11. Staff members are recovering from a very busy Summer Reading Program. Judith told the Board she is working with all full-time staff to schedule vacation leave time now to be sure it is fully expended by years end.
- WESTMORELAND: There has been no communication between the Westmoreland City Council and Judith or any PWRL Board Members. On August 16, an article was published regarding the City Council's decision to add a resolution to the November ballot asking for an increase in the City's 2018 budget so that they might organize and manage a city library. The deadline for certifying ballot submissions for the November election is September 15. Judith will contact the County Clerk at that time to inquire whether such a resolution has been submitted and certified.
- WORKSHOPS AND STAFF TRAINING: Judith and Sheila will attend the annual KPERS workshop in Topeka on September 21. Judith will attend an NCKL personnel workshop in Manhattan on September 22. Judith will attend Creativity Bootcamp sponsored by the Kansas Humanities Council in partnership with the Kansas State Historical Society on October 2-3. Melanie, the St. Marys Branch Librarian, will attend a workshop about use of iPads in Children's Programming in Manhattan on October 9.

- UNFINISHED BUSINESS:
- BUILD A BETTER WORLD – 2017 SUMMER READING PROGRAM:
- Judith reported that a news release has been sent to the county newspapers announcing the final statistics for the annual summer reading program and thanking all those who volunteered to help make the program a success. The release also included a selection of photos taken at all locations over the summer.
- Judith presented the Summer Reading Program statistics to the Board. PWRL had a total of 540 individuals registered for the program. This is a 10% increase in enrollment over last year. 126 individuals reported reading 20 books or more. Overall, a total of 7,551 books were reported read by participants in the summer reading program.
- Daily Library statistics for the months of June and July show a total circulation of 15,730 items. This is a 22% increase over 2016. During this time 6,841 computer sessions were reported, a 58% increase over last year's numbers. Program attendance at all locations was reported at 8,014, an increase of 1,594 or 25% over 2016.
- The final numbers for the Summer Food Program at all PWRL locations was 3,917 lunches served to children and families. Alma provided lunch one day each week of the eight week program and served 178 meals. Eskridge provided lunch four days each week and served 432 meals. Onaga provided lunch four days each week and served 91 meals. St. Marys provided lunch three days each week and served 1,430 meals. Alta Vista, in partnership with the City of Alta Vista, provided lunch five days each week and served 625 meals. Harveyville, in partnership with the Harveyville United Methodist Church, provided lunch five days each week and served 238 meals. Olsburg, in partnership with the City of Olsburg and the Olsburg Pride Committee, provided lunch five days each week and served 923 meals in June. Meals at Westmoreland were coordinated separately from the library. Independent volunteers at that location provided lunch five days a week and reported serving 424 meals.
- PROGRAMS AND PROMOTIONS: Regular weekly Storytime will resume at Branch locations soon. Alma will begin on Sept. 5, Eskridge and Onaga will begin on Sept. 12, and St. Marys will begin on Oct. 3. Storytime at the Branches will then be held every Tuesday at 10:00 AM through December 5.
- The Library will be closed on September 4 in observance of Labor Day.
- Alta Vista's Old Settlers' Day will be September 23. Elizabeth will represent the Library in the annual parade.
- For the second year, Harveyville will not host a fair, but will continue the their new tractor-pull event, which unfortunately doesn't lend itself to any participation opportunities for the Library.
- The annual Kansas Library Association (KLA) conference will take place in Wichita on October 25-27. The conference will be attended by Judith, Elizabeth, Melanie Smith, and Michelle Pedergrana.
- NEW BUSINESS:
- ST. MARYS LEASE AGREEMENT: The City of St. Marys has elected to renew the lease for the building housing the St. Marys Headquarters Library without any increase in rent or changes in terms. The City is also in the process of repaving the parking lot as previously discussed. Deb McClain-Williams moved to approve the lease renewal as presented and allow appropriate officers to sign. Sandie Jensen seconded the motion and the motion carried.
- BOARD MEETING DATES FOR 2017: The next Library Board meeting will be held on Wednesday, September 27, 2017 at 5:30 PM at the Westmoreland Mini Library.
- ADJOURNMENT: Nina Imthurn moved to adjourn the meeting. Deb McClain-Williams seconded the motion and the motion carried. The meeting was adjourned at 6:06 PM.



Chairman



Secretary