

2013 Annual Report



<http://www.pottwab.org>

POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.

The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.

PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The Board determined that a new means to provide Library service to the rural areas was needed. As a result, three Mini Libraries were established as service outlets in Harveyville, Olsburg, and Westmoreland in 1981. A fourth Mini Library was opened at Alta Vista in 1996.

Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests for specific individual items at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library continues to maintain libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.

CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

Legal Service Area		
Pottawatomie County	820 square miles	
Wabaunsee County	792 square miles	
2013 Legal Service Population - From the KS Office of the Dir. of the Budget		
	Pottawatomie County (Within Library District)	17,663
	Wabaunsee County	7,039
	Total in PWRL Service Area	<u>24,702</u>
2013 Tangible Valuation - From County Clerks		
	Pottawatomie County (Within Library District)	\$395,026,131
	Wabaunsee County	\$ 75,719,991
	Total valuation for PWRL Service Area	<u>\$470,746,122</u>

BOARD MEMBERS AS OF DECEMBER 31, 2013

Position 1	Deb McClain-Williams Olsburg, 66520	May 1, 2010 - April 30, 2014 Vice-Chairman
Position 2	Donna Tranter Harveyville, 66431	May 1, 2010 - April 30, 2014 Secretary
Position 3	Ruth Messer Alma, 66401	May 1, 2008 - April 30, 2012 May 1, 2012 - April 30, 2016 Chairman
Position 4	Linda Tessendorf Onaga, 66521	May 1, 2011 - April 30, 2015
Position 5	Peggy Adams Maple Hill, 66507	May 1, 2009 - April 30, 2013 May 1, 2013 - April 30, 2017 Treasurer
Position 6	Nancy Perry St. Marys 66536	May 1, 2012 - April 30, 2016

2013 - Ex-Officio Members

Ervan Stuewe, Chairman Wabaunsee County Commission Alma, 66401	Pat Weixelman, Chairman Pottawatomie County Commission Westmoreland, 66549
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The Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county also serves as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive, four year, terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 at the St. Marys Library, unless otherwise ordered by the Board.

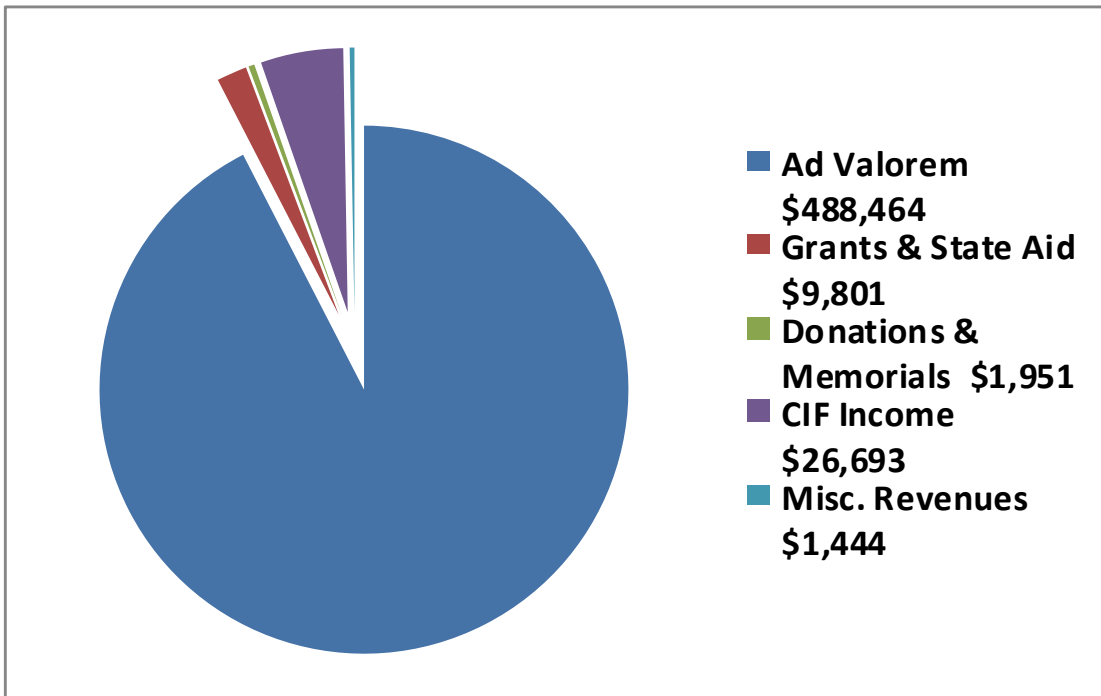


FINANCIAL REPORT

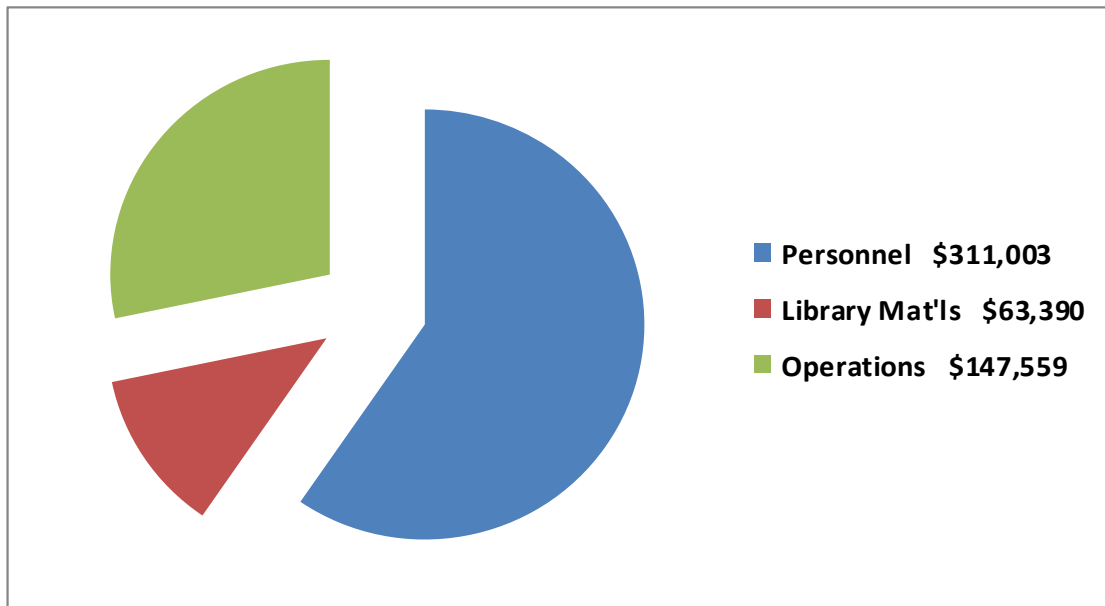
<u>Revenues 2013</u>		
PT Co. Ad Valorem Taxes	\$ 380,778.00	
WB Co. Ad Valorem Taxes	\$ 107,686.00	
Grants & State Aid	\$ 9,801.00	
Donations and Memorials	\$ 1,951.00	
CIF Income	\$ 26,693.00	
Miscellaneous Revenues	<u>\$ 1,444.00</u>	
<u>Total Revenue</u>		<u>\$ 528,353.00</u>
<u>Expenditures 2013</u>		
Personnel (Salaries & Benefits)	\$ 311,003.00	
Library Materials (\$20,000 budgeted, add'l expenditure from General Fund, Capital Improvement Fund, donations, State Aid and misc. rev.)	\$ 63,390.00	
Operations (Rent, utilities, supplies, equip., etc.)	<u>\$ 147,559.00</u>	
<u>Total Expenditures</u>		<u>\$ 521,952.00</u>



2013 REVENUES \$528,353



2013 EXPENDITURES \$521,952



RETURN ON INVESTMENT

Library Service	# of Times Used	Value per use	Total
Adult Books Borrowed	28,181	\$ 25.00	\$ 704,525.00
Children & Teen Books Borrowed	37,312	\$ 25.00	\$ 932,800.00
Audio Books Borrowed	1,830	\$ 25.00	\$ 45,750.00
Interlibrary Loan Items Borrowed / Loaned	3,971	\$ 25.00	\$ 99,275.00
E-Books / Audio Books Downloaded	514	\$ 15.00	\$ 7,710.00
Magazines Borrowed	1,092	\$ 5.00	\$ 5,460.00
Movies Borrowed	5,113	\$ 14.00	\$ 71,582.00
Special Material Requests Handled	27,066	\$ 25.00	\$ 676,650.00
Adults Attending Programs	455	\$ 8.00	\$ 3,640.00
Children & Teens Attending Programs	9,870	\$ 6.00	\$ 59,220.00
Computer Uses	13,784	\$ 12.00	\$ 165,408.00
Patron Reference Questions	28,059	\$ 10.00	\$ 280,590.00
Total Value			\$ 3,052,610.00



POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY
(EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES)

Pay to the

ORDER of Pottawatomie Wabunsee Regional Library Patrons

\$3,052,610.00

Three million fifty two thousand six hundred ten and no/100 --- **DOLLARS**

In 2013 PWRL patrons used... 28,181 adult books with a value of \$ 704,525 if purchase by consumers
37,312 young adult & children's books with a value of \$ 932,800 if purchased by consumers
1,830 audio books & 514 E-Books with a value of \$ 53,460 if purchased by consumers
 3,971 interlibrary loan items with a value of \$ 99,275 if purchased by consumers
 1,092 periodicals with an average value of \$ 5,460 if purchased by consumers
 5,113 movies with an average value of \$71,582 if purchased by consumers
455 Adults & 9,870 Children & Teens Attended Library Programs with an average value of \$62,860
 13,784 hours of computer time with an average value of \$ 165,408 if purchased by consumers
 Staff handled....27,066 special requests for materials with a value of \$ 676,650 if purchased by consumers
 Patrons Asked...28,059 reference questions for an average value of \$ 280,590 if purchased by consumers



[Signature], Director

For: **Value Check - for Library Materials & Services - 2013**

Calculations based on the following Consumer Cost Values
 (Books, Audios, Requests, ILL) = \$25; Magazines = \$5
 E-Books = \$15 ; Movies = \$14; Computer Time = \$12
 Reference Questions = \$10 ; Adult programs = \$8
 Children/Teen Programs = \$6

Library Expenditures in 2013 = \$521,952.00
Value of Materials & Services to Community = \$3,052,610.00

PWRL LIBRARY MATERIALS



	2008	2012	2013
Adult Books	49,539	31,332	31,496
Large Print	7,651	9,223	9,491
Young Adult Books	0	1,917	2,335
Children's Books	46,044	23,014	24,472
Rotating Books (NCKL)	5,680	5,917	5,918
Audio Books	2,740	3,055	3,318
Videos	237	890	1,391
Newspaper Subscriptions	23	22	22
Magazine Issues	4,704	7,364	7,498
Microfilm	443	495	505
Music CD's	0	509	514
Total Library Materials	117,061	83,738	86,960

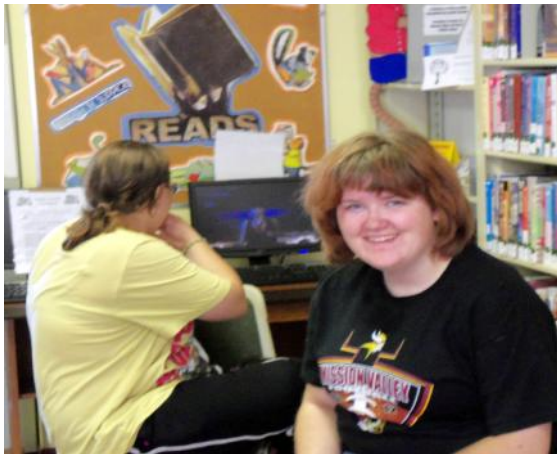


TOTAL NUMBER OF ITEMS BORROWED

	2008	2012	2013
Adult Books	33,052	31,101	28,181
Mail-A-Book	3,325	0	0
Children's Books	37,816	36,291	32,868
Young Adult Books	0	4,398	4,444
Audio Books	2,279	2,351	1,830
Periodicals	1,980	1,382	1,092
Videos	129	3,730	5,113
Music CD's	0	269	188
Overdrive - Digital E-Books	0	0	514
Total Borrowed	78,581	79,522	74,230

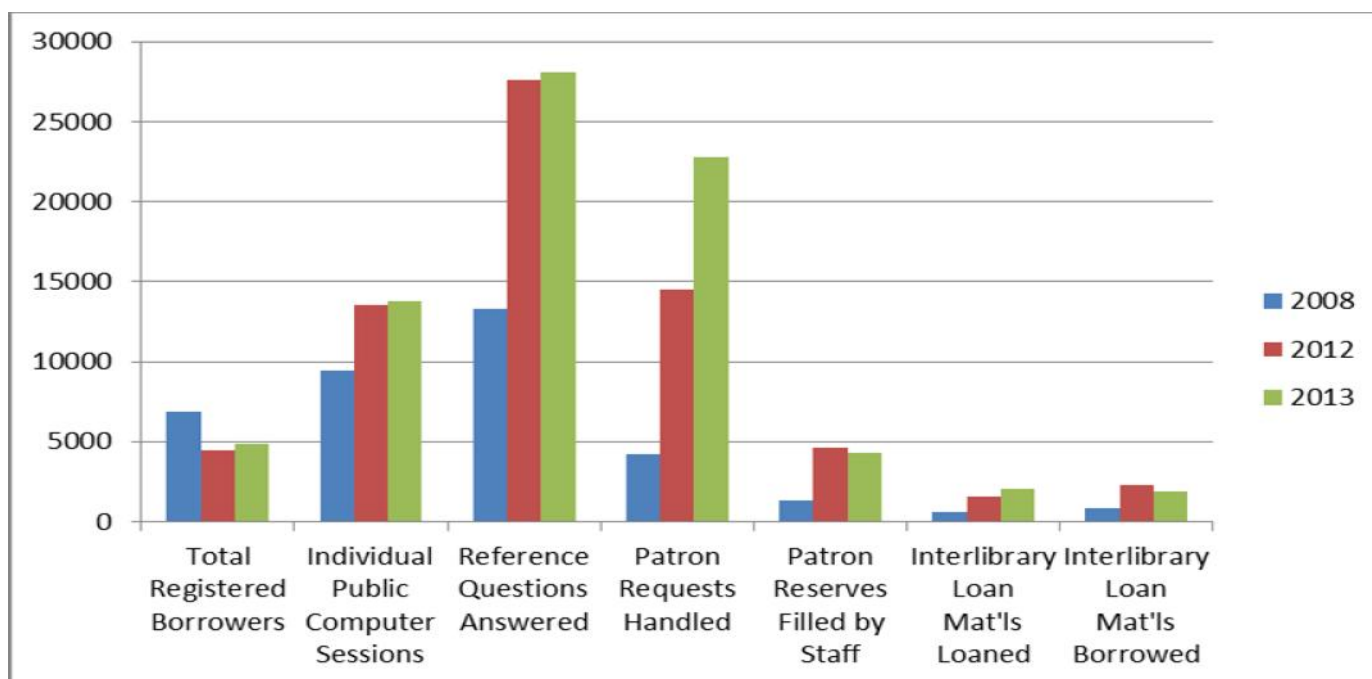
PATRON VISITS IN 2013

Location	Total Hours	Patrons 2008	Patrons 2012	Patrons 2013
Alma	1,664	9,672	11,045	8,580
Eskridge	1,690	7,041	6,074	7,873
Onaga	1,742	5,918	5,252	5,294
St. Marys	2,574	22,776	28,194	32,198
Alta Vista	416	406	1,030	832
Harveyville	390	905	780	728
Olsburg	364	1,040	853	915
Westmoreland	390	811	603	915
TOTAL	9,230	48,473	53,831	57,335



Other Statistics—2013

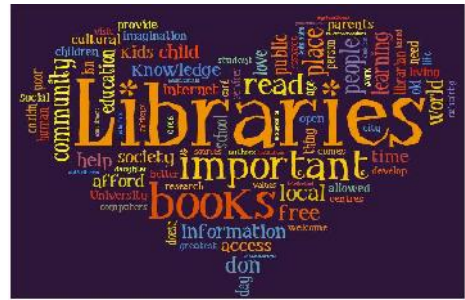
	2008	2012	2013
Total Registered Borrowers (Patron re-registration)	6,847	4,475	4,899
Individual Public Computer Sessions	9,412	13,543	13,784
Reference Questions Answered	13,302	27,612	28,059
Patron Requests Handled	4,259	14,539	22,805
Patron Reserves filled by Staff	1,364	4,658	4,261
Interlibrary Loan Materials Loaned	636	1,588	2,045
Interlibrary Loan Materials Borrowed	862	2,326	1,926





Library Programs

	2008	2012	2013
Children Attending Library Programs	6,510	8,023	8,736
Number of Special Children Programs	266	335	295
Children Participating in the annual eight week Summer Reading Program	503	579	409
Number of Books Read during SRP	8,655	10,786	10,237
Number of Special Adult Programs	17	94	87
Adults Attending Library Programs	376	671	455
Number of Special Young Adult Programs	0	98	138
Young Adults Attending Library Programs	0	969	1,134



Director (+)
Judith Cremer



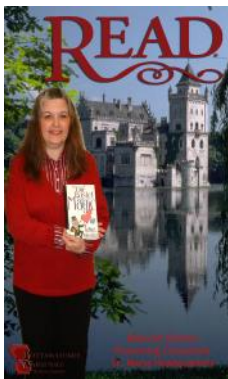
Assistant Director (+)**Open**



Secretary/Bookkeeper (+)
Julie Homan



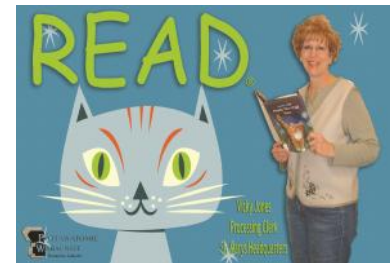
Processing Consultant (+)
Deborah Eichem



Collection Development (+)
Theresa Resch



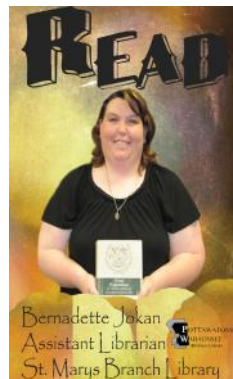
Processing Clerk (+)
Vicky Jones



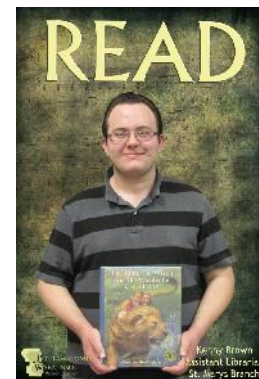
St. Marys Br. Librarian (+)
Belinda Peters



St. Marys Assistant
Bernadette Jekan



St. Marys Assistant
Kenny Brown



St. Marys Substitute
Sally Sharp



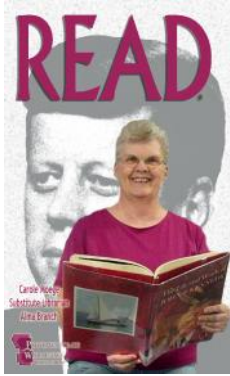
Alma Branch Librarian,
Iris Joyce Mathies



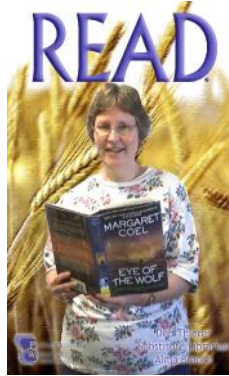
Alma Assistant,
Paula Moege



Alma Substitute
Carole Moege



Alma Substitute (+)
Debra Jo Thierer



Alma Substitute (+)
Marilyn Hund



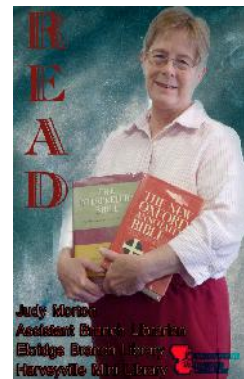
Alma Substitute (+)
Julia Anderson



Eskridge Branch Librarian
Jan Brown



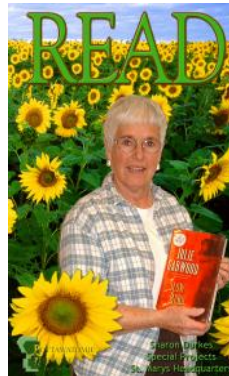
Eskridge Assistant / Mini Librarian
Harveyville (+) **Judy Morton**



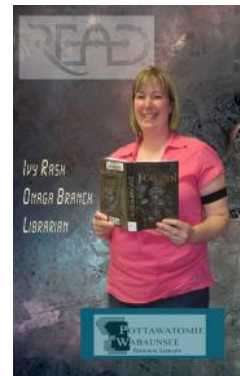
Eskridge Substitute
Helen Holenbeck



Eskridge Substitute (+)
Sharon Durkes



Onaga Branch Librarian (+)
Ivy Rash



Onaga Assistant (+)
Emma Schreiber



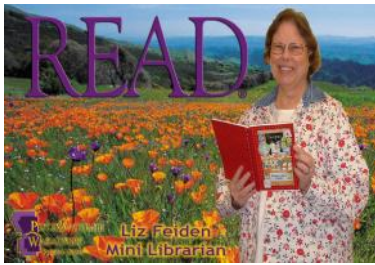
Onaga / Westmoreland Substitute (+)
Sallie Force



Harveyville Substitute
Sheila McKenzie



Mini Librarian (+) (Alta Vista, Olsburg,
Westy) **Elizabeth Feiden**



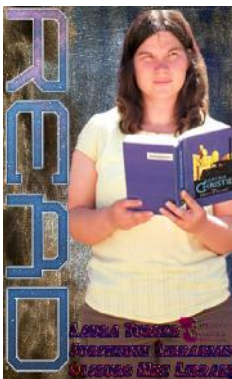
Alta Vista Substitute
Linda Shoultz



Alta Vista Substitute (+)
Sheryl Crooks



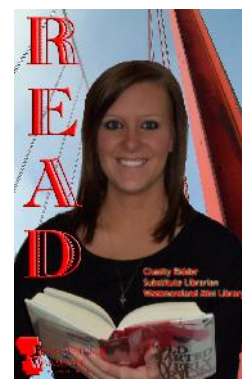
Olsburg Substitute
Laura Turner



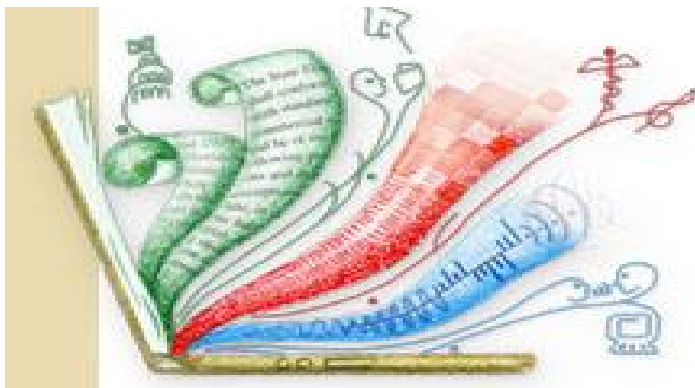
Olsburg Substitute (+)
Becky Avery



Westmoreland Substitute
Chasity Ridder



(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.



SERVICES AVAILABLE

Books

Adult and children's books are available for checkout at all locations in regular & large print. Materials from any location may be easily requested by patrons at any other location.

Audio Books

Books on tape & cd, both fiction and non-fiction, are available at all locations.



Magazines and Newspapers

Approximately 110 different subscriptions are received.

Videos

The library has a small collection of current dvd's available for check-out.



Digital Services

Patrons may borrow e-books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Digital copies of many popular magazines may also be borrowed for free through the library's Zinio subscription service.

Reference.

Qualified staff is ready to help. If the answer is not readily available Library staff will assist patrons with research or refer them to expert resources to find an answer.

Interlibrary Loan

PWRL can borrow library materials we don't own from other libraries through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

Story Time

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April.

Summer Reading Program

During the summer months, various special programs for younger readers are held to help encourage and sustain life-long reading habits.

Newspaper On Microfilm / Local History

PWRL owns an original or microfilm copy of every newspaper printed within the Library's service area. Patrons at branch locations may use our microfilm equipment to view, scan, email or print articles. Birth, death, and marriage indexes have been compiled for many of the newspapers to aid in the search.

Copier & Fax Machine

Each PWRL location has a copier and a fax machine for the public's use.


Computer, Internet, & Wireless Access

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

NCKL - North Central Kansas Library System

PWRL contracts with NCKL to provide residents additional services. NCKL provides rotating and talking books. Training for library staff is also offered. PT & WB County residents, under PWRL's reciprocal agreement, may get a card and use the Manhattan Public Library, or any other NCKL member library.

Locations and Current Service Hours

HEAD QUARTERS	306 N. 5th	M, T, F	8:30-5:00
	St. Marys, KS 66536	Wednesday	8:30-6:00
	(785) 437-2778	Thursday	8:30-7:00
	illpowab@oct.net cremerj@oct.net	Saturday	9:00-1:00
BRANCHES	Alma Branch Library	M, T, F	9:00-12:15; 12:45-5:00
	115 W. 3rd, P.O. Box 420	Wednesday	9:00-12:15; 12:45-7:00
	Alma, KS 66401 (785) 765-3647		powabalm@gmail.com
	Eskridge Branch Library	M, T, W	8:30-12:30; 1:00-5:00
	115 S. Main, P.O. Box 87	Friday	9:00-12:30; 1:00-4:00
	Eskridge, KS 66423	Saturday	10:00-12:00
	(785) 449-2296		powabesk@gmail.com
	Onaga Brach Library	Monday	9:00-12:30; 1:00-7:00
	313 Leonard, P.O. Box 310	Wednesday	9:00-12:30; 1:00-6:30
Onaga, KS 66521	Tue, Friday	9:00-12:30; 1:00-5:00	
(785) 889-4531		powabona@gmail.com	

MINI LIBRARIES 	Alta Vista Mini Library	Harveyville Mini Library
	310 Center, Alta Vista, KS	128 W. Oak, Harveyville, KS
	(785) 499-5542	(785) 589-2414
	powabav@gmail.com	powabhv@gmail.com
Wednesday 10:00-11:30; 12-6:30	Wednesday: 11:30-12:30; 1:00-4:30	
	Saturday: 9:00-12:00	
Olsburg Mini Library	Westmoreland Mini Library	
318 N. 2nd, Olsburg, KS	315 Main, Westmoreland, KS	
(785) 468-3347	(785) 457-2841	
powabols@gmail.com	powabwst@gmail.com	
Thursday: 10-12; 12:30-3:30; 5:30-7:30	Monday: 10-1; 1:30-6:00	

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.