

# 2014 ANNUAL REPORT

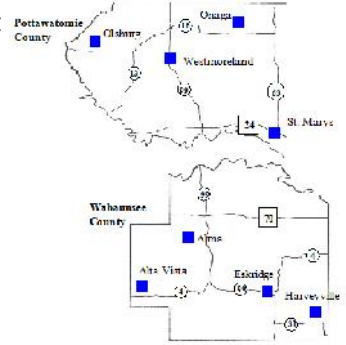


**READ  
AT THE LIBRARY**

<http://www.pottwab.org>

# POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.



The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.


PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The Board determined that a new means to provide Library service to the rural areas was needed. As a result, three Mini Libraries were established as service outlets in Harveyville, Olsburg, and Westmoreland in 1981. A fourth Mini Library was opened at Alta Vista in 1996.

Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests for specific individual items at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library continues to maintain libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.

## CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

<b>Legal Service Area</b>		
Pottawatomie County	<b>820 square miles</b>	
Wabaunsee County	<b>792 square miles</b>	
<b>2014 Legal Service Population</b> - From the KS Office of the Dir. of the Budget		
	Pottawatomie County (Within Library District)	17,929
	Wabaunsee County	7,051
	<b>Total in PWRL Service Area</b>	<b><u>24,980</u></b>
<b>2014 Tangible Valuation</b> - From County Clerks		
	Pottawatomie County (Within Library District)	\$410,231,070
	Wabaunsee County	\$ 75,895,817
	<b>Total valuation for PWRL Service Area</b>	<b><u>\$486,126,887</u></b>

## BOARD MEMBERS AS OF DECEMBER 31, 2014

Position 1	Deb McClain-Williams Olsburg, 66520	May 1, 2010 - April 30, 2014 May 1, 2014 - April 30, 2018 <b>Vice-Chairman</b>
Position 2	Nancy Jacobson Eskridge, 66423	July 21, 2014 - April 30, 2018 (Un-expired term)
Position 3	Ruth Messer Alma, 66401	May 1, 2008 - April 30, 2012 May 1, 2012 - April 30, 2016 <b>Chairman</b>
Position 4	Linda Tessendorf Onaga, 66521	May 1, 2011 - April 30, 2015 <b>Secretary</b>
Position 5	Peggy Adams Maple Hill, 66507	May 1, 2009 - April 30, 2013 May 1, 2013 - April 30, 2017 <b>Treasurer</b>
Position 6	Nancy Perry St. Marys, 66536	May 1, 2012 - April 30, 2016

### 2014 - Ex-Officio Members

James Suber, Chairman Wabaunsee County Commission Alma, 66401	Pat Weixelman, Chairman Pottawatomie County Commission Westmoreland, 66549
---------------------------------------------------------------------	----------------------------------------------------------------------------------

The Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county also serves as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive four year terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 p.m. at the St. Marys Library, unless otherwise ordered by the Board.

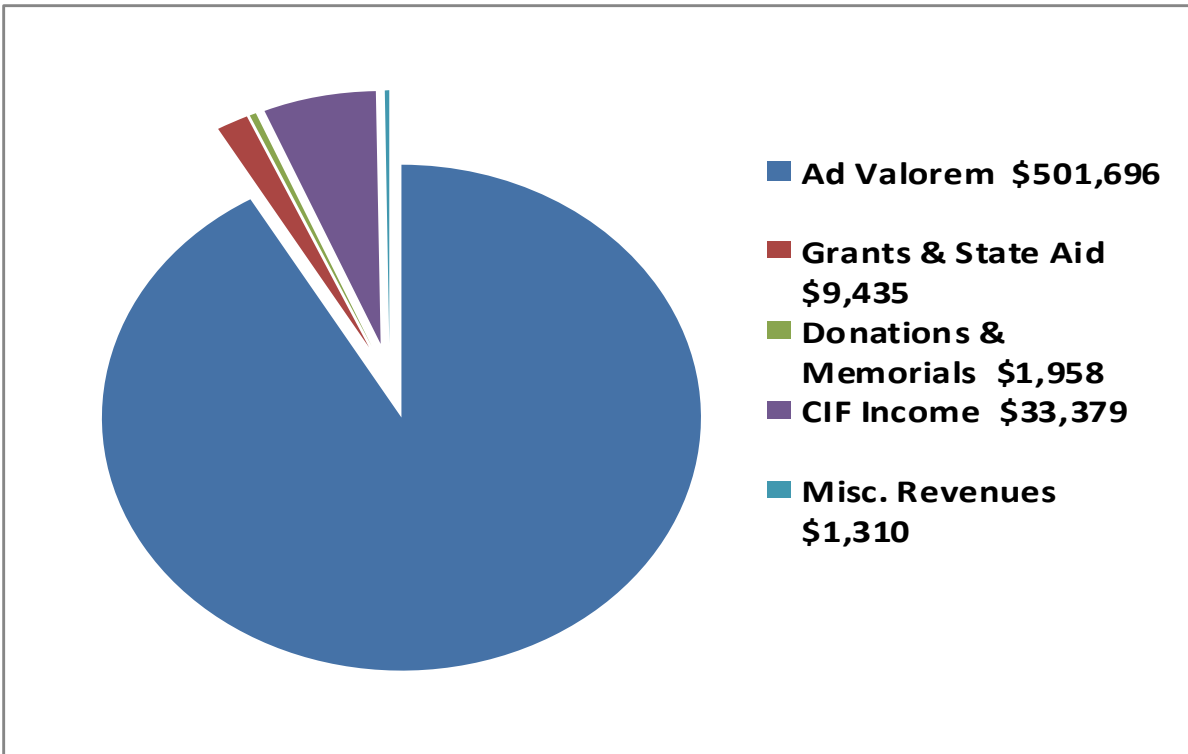




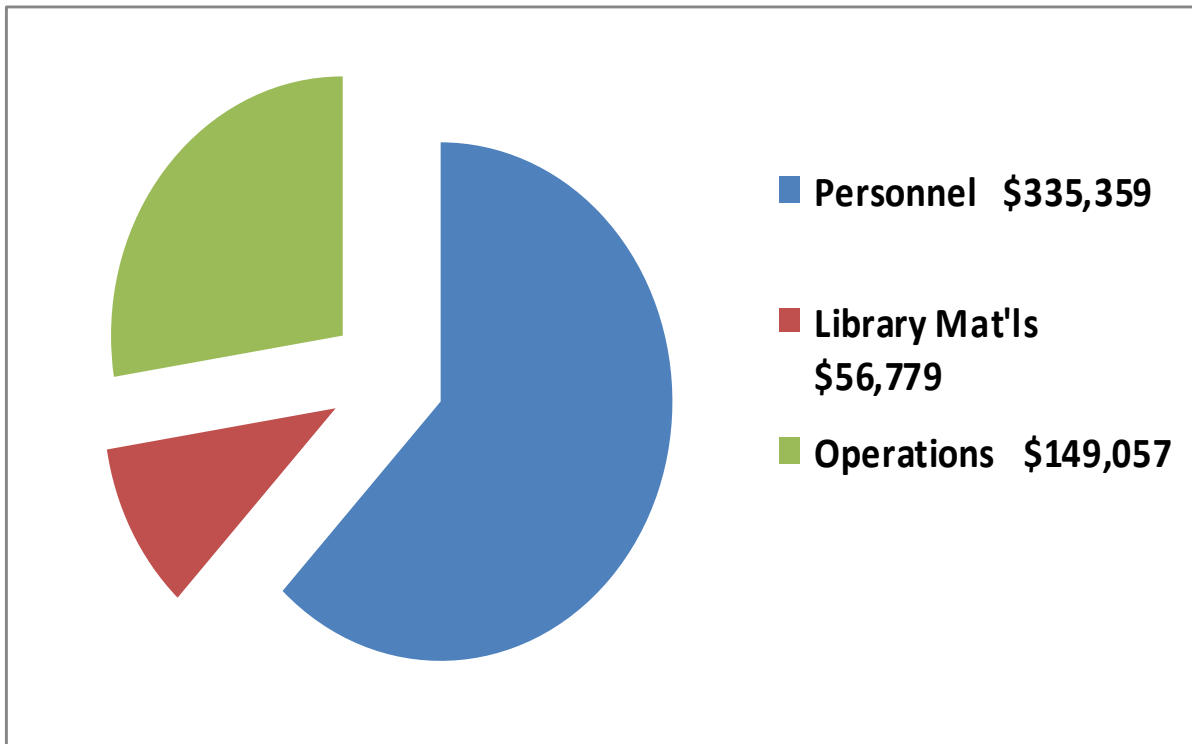
# FINANCIAL REPORT

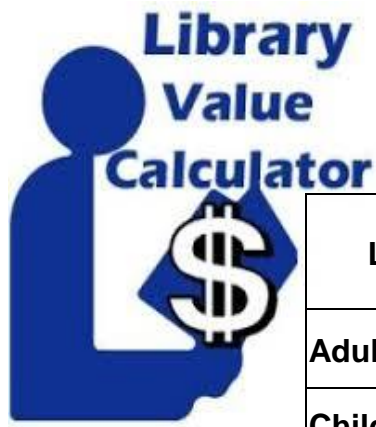
<u>Revenues 2014</u>		
PT Co. Ad Valorem Taxes	\$ 389,870.00	
WB Co. Ad Valorem Taxes	\$ 111,826.00	
Grants & State Aid	\$ 9,435.00	
Donations and Memorials	\$ 1,958.00	
CIF Income	\$ 33,379.00	
Miscellaneous Revenues	<u>\$ 1,310.00</u>	
<u>Total Revenue</u>		
<u>Expenditures 2014</u>		
Personnel (Salaries & Benefits)	\$ 335,359.00	
Library Materials (\$15,000 budgeted, additional expenditures from General Fund, Capital Improvement Fund, donations, State Aid and Misc. Rev.)	\$ 56,779.00	
Operations (Rent, utilities, supplies, equip., etc.)	<u>\$ 149,057.00</u>	
<u>Total Expenditures</u>		

## REVENUES 2014 \$547,778



## EXPENDITURES 2014 \$541,195





## RETURN ON INVESTMENT

Library Service	# of Times Used	Value per use	Total
Adult Books Borrowed	24,079	\$ 25.00	\$ 601,975.00
Children & Teen Books Borrowed	33,676	\$ 25.00	\$ 841,900.00
Audio Books Borrowed	1,765	\$ 25.00	\$ 44,125.00
Interlibrary Loan Items Borrowed / Loaned	4,311	\$ 25.00	\$ 107,775.00
E-Books / Audio Books Downloaded	1,132	\$ 15.00	\$ 16,980.00
Magazines Borrowed	990	\$ 5.00	\$ 4,950.00
Movies Borrowed	6,332	\$ 14.00	\$ 88,648.00
Special Material Requests Handled	20,408	\$ 25.00	\$ 510,200.00
Adults Attending Programs	570	\$ 8.00	\$ 4,560.00
Children & Teens Attending Programs	8,656	\$ 6.00	\$ 51,936.00
Computer Uses	13,495	\$ 12.00	\$ 161,940.00
Patron Reference Questions	24,825	\$ 10.00	\$ 248,250.00
<b>Total Value</b>			<b>\$ 2,683,239.00</b>

*How Much Is Your Library Worth?*

Find out how much you save with the Library Value Calculator ...





POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY  
(EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES)

Pay to the

ORDER of Pottawatomie Wabunsee Regional Library Patrons

**\$2,683,239.00**

Two million six hundred eighty-three thousand two hundred thirty-nine and no/100 — DOLLARS

In 2014 PWRL patrons used..24,079 adult books with a value of \$ 601,975 if purchased by consumers

.....33,676 young adult & children's books with a value of \$ 841,900 if purchased by consumers

.....1,765 audio books & 132 E-Books with a value of \$ 61,105 if purchased by consumers

.....4,311 interlibrary loan items with a value of \$ 107,775 if purchased by consumers

.....990 periodicals with an average value of \$ 4,950 if purchased by consumers

.....6,332 movies with an average value of \$88,648 if purchased by consumers

.....570 Adults & 8,656 Children & Teens Attended Library Programs with an average value of \$56,496

.....13,495 hours of computer time with an average value of \$ 161,940 if purchased by consumers

Staff handled.....20,408 special requests for materials with a value of \$ 510,200 if purchased by consumers

Patrons Asked...24,825 reference questions for an average value of \$ 248,250 if purchased by consumers

For: Value Check - for Library Materials & Services - 2014 , Director

Calculations based on the following Consumer Cost Values

(Books, Audios, Requests, ILL ) = \$25; Magazines = \$5

E-Books = \$15 ; Movies = \$14; Computer Time = \$12

Reference Questions = \$10 ; Adult programs = \$8

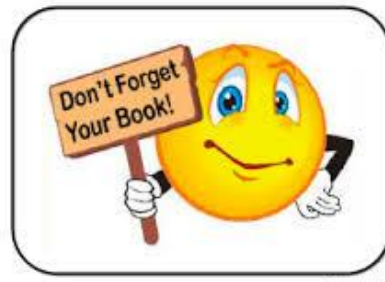
Children/Teen Programs = \$6

**Library Expenditures in 2014 = \$541,195.00**

**Value of Materials & Services to Community = \$2,683,239.00**

## PWRL LIBRARY MATERIALS

	<b>2009</b>	<b>2013</b>	<b>2014</b>
Adult Books	38,312	31,496	30,250
Large Print	8,495	9,491	9,611
Young Adult Books	0	2,335	2,633
Children's Books	30,364	24,472	23,643
Rotating Books (NCKL)	5,773	5,918	5,970
Audio Books	3,736	3,318	3,898
Videos	269	1,391	1,717
Newspaper Subscriptions	21	22	22
Magazine Issues	3,864	7,498	7,637
Microfilm	461	505	531
Music CD's	0	514	549
Digital E-Books - Sunflower eLibrary	0	3,990	6,310
Digital Audiobooks - Sunflower eLibrary	0	477	623
Digital Magazines Subscriptions - Zinio	0	62	60
<b>Total Library Materials</b>	<b>91,295</b>	<b>91,489</b>	<b>93,454</b>



## TOTAL NUMBER OF ITEMS BORROWED

	<b>2009</b>	<b>2013</b>	<b>2014</b>
Adult Books	32,156	28,181	23,945
Children's Books	37,859	32,868	29,287
Young Adult Books	0	4,444	4,389
Audio Books	2,832	1,830	1,765
Periodicals	1,369	1,092	990
Videos	211	5,113	6,332
Music CD's	0	188	134
Digital E-Books / Digital Audiobooks	0	514	1,132
<b>Total Borrowed</b>	<b>74,427</b>	<b>74,230</b>	<b>67,974</b>





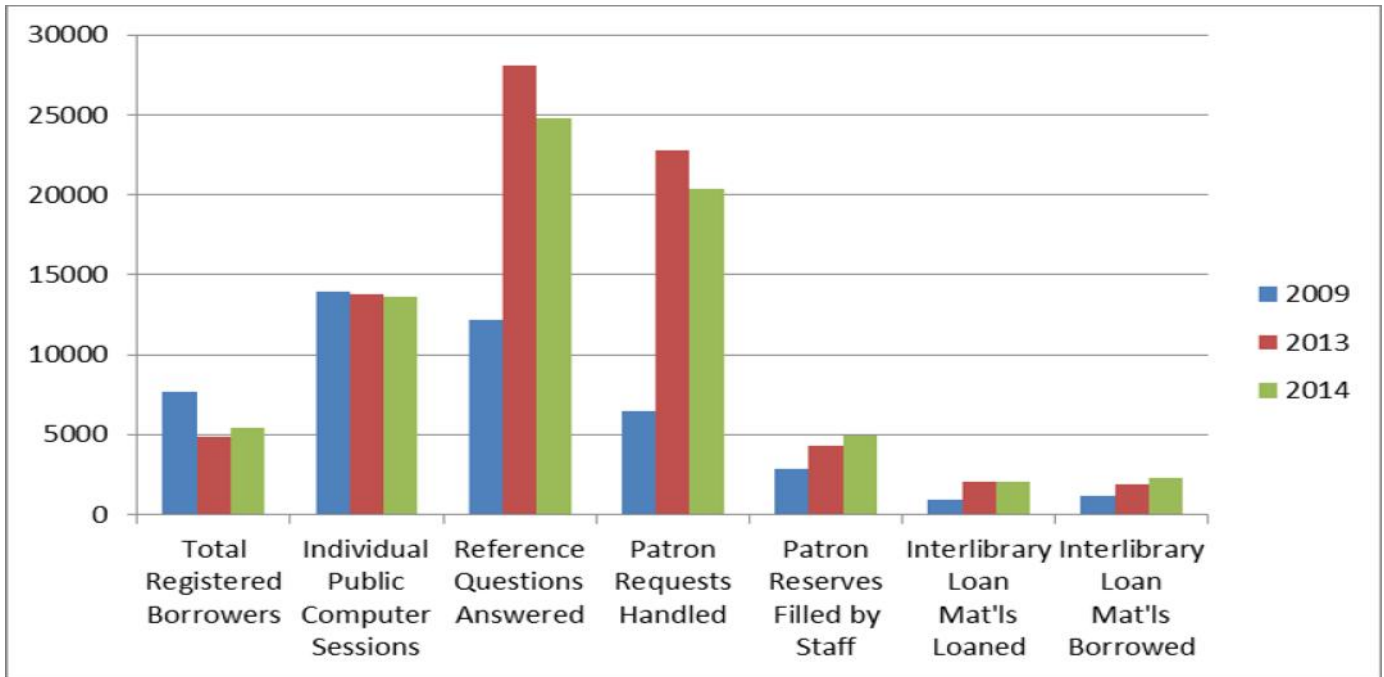
# PATRON VISITS IN 2014

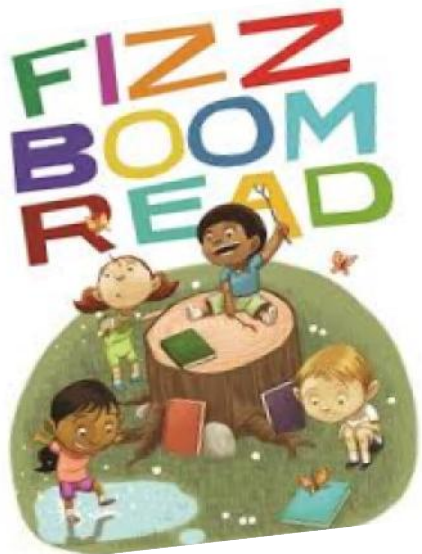
Location	Total Hours	Patrons 2009	Patrons 2013	Patrons 2014
Alma	1,664	8,080	8,580	6,562
Eskridge	1,690	7,883	7,873	6,968
Onaga	1,742	4,690	5,294	5,169
St. Marys	2,574	27,123	32,198	21,528
Alta Vista	416	333	832	760
Harveyville	390	707	728	582
Olsburg	364	1,466	915	1,144
Westmoreland	390	603	915	551
<b>TOTAL</b>	<b>9,230</b>	<b>50,885</b>	<b>57,335</b>	<b>43,264</b>



## Other Statistics—2014

	2009	2013	2014
Total Registered Borrowers (patron re-registration)	7,711	4,899	5,392
Individual Public Computer Sessions	13,915	13,784	13,634
Reference Questions Answered	12,168	28,059	24,825
Patron Requests Handled	6,430	22,805	20,408
Patron Reserves filled by Staff	2,852	4,261	4,954
Interlibrary Loan Materials Loaned	940	2,045	2,052
Interlibrary Loan Materials Borrowed	1,207	1,926	2,259





# There's more to your library

## Library Programs

	2009	2013	2014
Total Attendance at Children's Programs	5,862	8,736	5,574
Number of Special Children Programs	299	295	243
Children Participating in the annual eight week Summer Reading Program	382	409	559
Number of Books Read during SRP	5,096	10,237	11,006
Number of Special Adult Programs	24	87	44
Total Attendance at Adult Programs	520	455	570
Number of Special Young Adult Programs	6	138	98
Total Attendance at Young Adult Programs	64	1,134	3,082



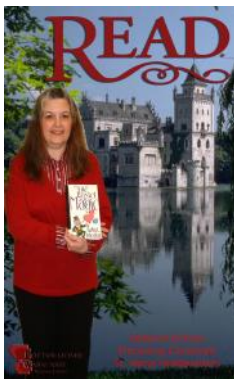
Director (+)  
**Judith Cremer**



Assistant Director (+)  
**Elizabeth Tschetter**



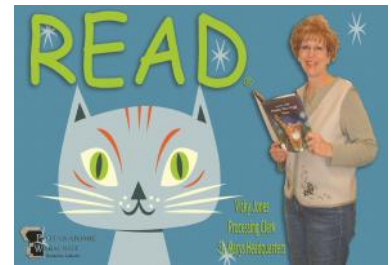
Processing Consultant (+)  
**Deborah Eichen**



Secretary/Bookkeeper (+)  
**Julie Homan**



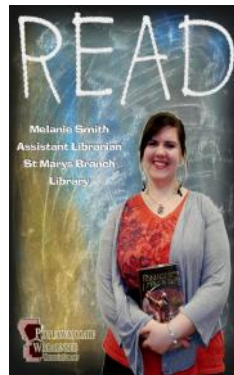
Processing Clerk (+)  
**Vicky Jones**



St. Marys Br. Librarian (+)  
**Belinda Peters**



St. Marys Assistant  
**Melanie Smith**



St. Marys Assistant  
**Open**



Collection Development (+)  
**Bryan McBride**



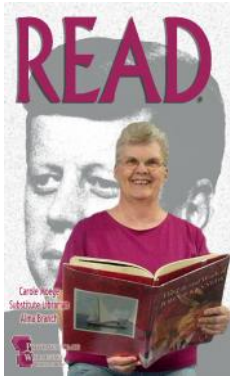
Alma Branch Librarian,  
**Iris Joyce Mathies**



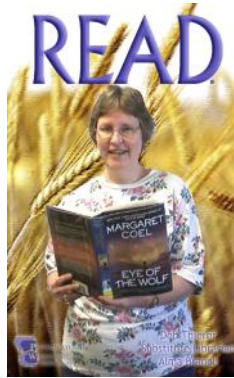
Alma Assistant,  
**Paula Moege**



Alma Substitute  
**Carole Moege**



Alma Substitute (+)  
**Debra Jo Thierer**



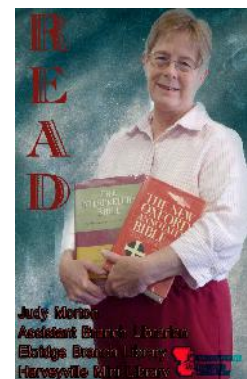
Alma Substitute (+)  
**Irma Piper**



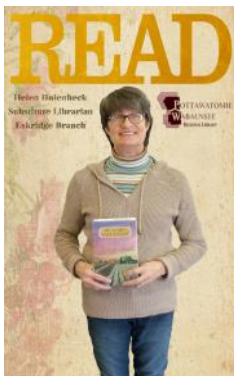
Alma Substitute (+)  
**Julia Anderson**

Eskridge Branch Librarian  
**Jan Brown**

Eskridge Assistant / Mini Librarian  
Harveyville (+) **Judy Morton**



Eskridge Substitute  
**Helen Holenbeck**



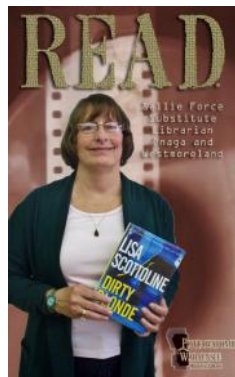
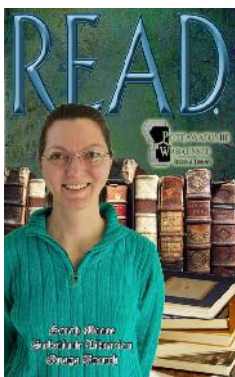
Onaga Branch Librarian (+)  
**Ivy Rash**



Onaga Assistant (+)  
**Sarah Moore**

Onaga / Westmoreland Substitute (+)  
**Sallie Force**

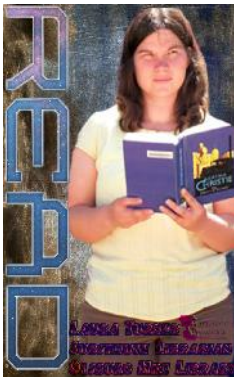
Harveyville Substitute  
**Sheila McKenzie**



Mini Librarian (+) (Alta Vista, Olsburg, Westy) **Rebecca Hall**



Olsburg Substitute  
**Laura Turner**



Alta Vista Substitute  
**Open**



Olsburg Substitute (+)  
**Becky Avery**



St. Marys Substitute (+)  
**Liz Feiden**



(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.



# SERVICES AVAILABLE

## Books

Adult, young adult and children's books are available for checkout at all locations in regular & large print. Materials from any location may be easily requested by patrons at any other location.

## Audio Books

Books on tape & CD, both fiction and non-fiction, are available at all locations.

## Magazines and Newspapers

Approximately 110 different subscriptions are received.

## Videos

The library has a small collection of current DVD's available for check-out.

## Digital Services

Patrons may borrow e-books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Digital copies of many popular magazines may also be borrowed for free through the library's Zinio subscription service.

## Reference.

Qualified staff is ready to help. If the answer is not readily available Library staff will assist patrons with research or refer them to expert resources to find an answer.

## Interlibrary Loan

PWRL can borrow library materials we don't own from other libraries through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

## Story Time

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April.

## Summer Reading Program

During the summer months, various special programs for younger readers are held to help encourage and sustain life-long reading habits.

## Newspaper On Microfilm / Digital Newspapers / Local History

PWRL owns an original or microfilm copy of every newspaper printed within the Library's service area. Patrons at Branch locations may use our microfilm equipment to view, scan, email or print articles. Birth, death, and marriage indexes have been compiled for many of the newspapers to aid in the search. A selection of local historical newspapers have also recently been added to Newspapers.com. Patrons may search the digital newspaper copies online at any PWRL location.

## Copier & Fax Machine

Each PWRL location has a copier and a fax machine for the public's use.

## Computer, Internet, & Wireless Access

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

## NCKL - North Central Kansas Library System

PWRL contracts with NCKL to provide residents additional services. NCKL provides rotating and talking books. Training for library staff is also offered. PT & WB County residents, under PWRL's reciprocal agreement, may get a card and use the Manhattan Public Library or any other NCKL member library.



## Locations and Current Service Hours

HEAD QUARTERS	306 N. 5th	M, T, F	8:30-5:00
	St. Marys, KS 66536	Wednesday	8:30-6:00
	(785) 437-2778	Thursday	8:30-7:00
	illpowab@gmail.com pwrlr@gmail.com	Saturday	9:00-1:00
BRANCHES  	<b>Alma Branch Library</b>	M, T, F	9:00-12:15; 12:45-5:00
	115 W. 3rd, P.O. Box 420	Wednesday	9:00-12:15; 12:45-7:00
	Alma, KS 66401		powabalm@gmail.com
	(785) 765-3647		
	<b>Eskridge Branch Library</b>	M, T, W	8:30-12:30; 1:00-5:00
	115 S. Main, P.O. Box 87	Friday	9:00-12:30; 1:00-4:00
	Eskridge, KS 66423	Saturday	10:00-12:00
	(785) 449-2296		powabesk@gmail.com
	<b>Onaga Brach Library</b>	Monday	9:00-12:30; 1:00-7:00
313 Leonard, P.O. Box 310	Wednesday	9:00-12:30; 1:00-6:30	
Onaga, KS 66521	Tue, Friday	9:00-12:30; 1:00-5:00	
(785) 889-4531		powabona@gmail.com	

MINI LIBRARIES  	<b>Alta Vista Mini Library</b>	<b>Harveyville Mini Library</b>
	310 Center, Alta Vista, KS	128 W. Oak, Harveyville, KS
	(785) 499-5542	(785) 589-2414
	powabav@gmail.com	powabhv@gmail.com
Wednesday 10:00-11:30; 12-6:30	Wednesday: 11:30-12:30; 1:00-4:30	Saturday: 9:00-12:00
<b>Olsburg Mini Library</b>	<b>Westmoreland Mini Library</b>	
318 N. 2nd, Olsburg, KS	315 Main, Westmoreland, KS	
(785) 468-3347	(785) 457-2841	
powabols@gmail.com	powabwst@gmail.com	
Thursday: 10-12; 12:30-3:30; 5:30-7:30	Monday: 10-1; 1:30-6:00	

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.