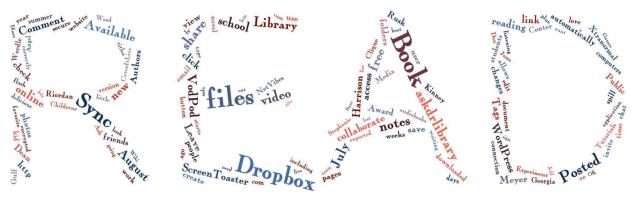
## 2015 ANNUAL REPORT

# POTTAWATOMIE W ABAUNSEE REGIONAL LIBRARY





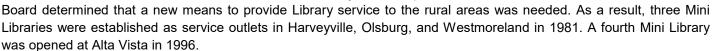
### http://www.pottwab.org

#### POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.

The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.

PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The



Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests for specific individual items at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library continues to maintain libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.

#### CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

Legal Service Area		and the same
Pottawatomie County	820 square miles	o till blac
Wabaunsee County	792 square miles	The second second
2015 Legal Service Population - Fr	om the KS Office of the Dir. of the Budget for prep. of	of 2016 Budgets
	Pottawatomie County	18,162
	(Within Library District)	
	Wabaunsee County	7,022
	Total in PWRL Service Area	<u>25,184</u>
2015 Tangible Valuation - From Co.	unty Clerks Offices as of July 1, 2015	
	Pottawatomie County	\$434,880,104
	(Within Library District)	
	Wabaunsee County	\$ 79,895,136
Total valuation for PWRL Service	Area	<u>\$514,775,240</u>

#### **BOARD MEMBERS AS OF DECEMBER 31, 2015**

Position 1	Deb McClain-Williams	May 1, 2010 - April 30, 2014
	Olsburg, 66520	May 1, 2014 - April 30, 2018
		Vice-Chairman
Position 2	Sandra Jensen	June 22, 2015 - April 30, 2018
	Eskridge, 66423	(Un-expired term)
Position 3	Ruth Messer	May 1, 2008 - April 30, 2012
	Alma, 66401	May 1, 2012 - April 30, 2016
		Chairman
Position 4	Linda Tessendorf	May 1, 2011 - April 30, 2015
	Onaga, 66521	May 1, 2015 - April 30, 2019
Position 5	Peggy Adams	May 1, 2009 - April 30, 2013
	Maple Hill, 66507	May 1, 2013 - April 30, 2017
		Treasurer
Position 6	Paulette Simecka	Dec. 7, 2015 - April 30, 2016
	St. Marys, 66536	(Un-expired term)

#### 2015 - Ex-Officio Members

Rodney Allen, Chairman	Pat Weixelman, Chairman
Wabaunsee County Commission	Pottawatomie County Commission
Alma, 66401	Westmoreland, 66549

The Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county also serves as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive four year terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 p.m. at the St. Marys Library, unless otherwise ordered by the Board.

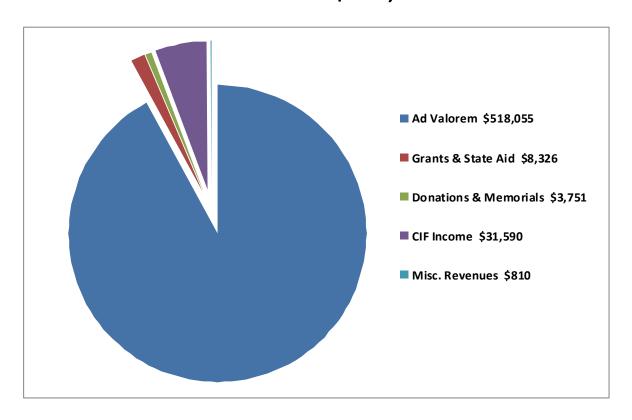




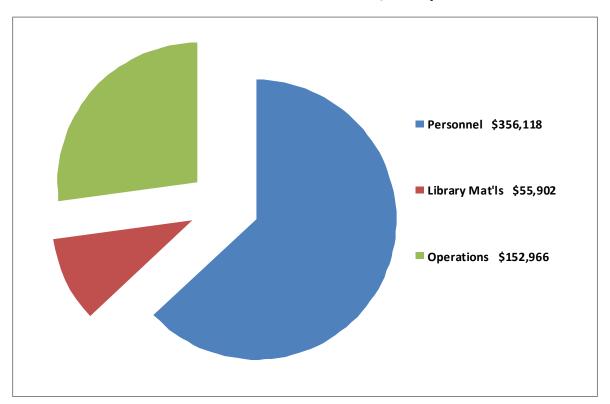
#### FINANCIAL REPORT

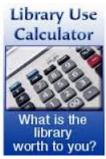
Revenues 2015		
PT Co. Ad Valorem Taxes	\$ 404,499.00	Planning the Budget
WB Co. Ad Valorem Taxes	\$ 113,556.00	5673 Budget - 5673 Budget - 271 88 498 8709
Grants & State Aid	\$ 8,326.00	1266 32107 5906
Donations and Memorials	\$ 3,751.00	200y 2005
CIF Income	\$ 31,590.00	
Miscellaneous Revenues	\$ 810.00	
Total Revenue		<u>\$ 562,532.00</u>
Expenditures 2015		
Personnel (Salaries & Benefits)	\$ 356,118.00	
Library Materials	\$ 55,902.00	
(\$30,000 budgeted, additional expenditures from General Fund, Capital Improvement Fund, donations, State Aid and Misc. Rev.)		
Operations	\$ 152,966.00	
(Rent, utilities, supplies, equip., etc.)		
<u>Total Expenditures</u>		<u>\$ 564,986.00</u>

#### **REVENUES 2015 \$562,532**



#### **EXPENDITURES 2015** \$564,986





#### **RETURN ON INVESTMENT**

Library Service	# of Times Used	ue per Ise	Total
Adult Books Borrowed	31,350	\$ 25.00	\$ 783,750.00
Children & Teen Books Borrowed	29,469	\$ 25.00	\$ 736,725.00
Audio Books Borrowed	1,281	\$ 25.00	\$ 32,025.00
Interlibrary Loan Items Borrowed / Loaned	3,456	\$ 25.00	\$ 86,400.00
E-Books / Audio Books Downloaded	1,470	\$ 15.00	\$ 22,050.00
Magazines Borrowed	909	\$ 5.00	\$ 4,545.00
Movies Borrowed	7,065	\$ 14.00	\$ 98,910.00
Special Material Requests Handled	16,622	\$ 25.00	\$ 415,550.00
Adults Attending Programs	621	\$ 8.00	\$ 4,968.00
Children & Teens Attending Programs	5,942	\$ 6.00	\$ 35,652.00
Computer Uses	16,376	\$ 12.00	\$ 196,512.00
Patron Reference Questions	29,047	\$ 10.00	\$ 290,470.00
Total Value			\$ 2,707,557.00







# (EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES) POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

\$2,707,557.00

Pay to the

ORDER of Pottawatomie Wabaunsee Regional Library Patrons

In 2015 PWRL patrons used..31,350 adult books with a value of \$ 783,750 if purchased by consumers Two million seven hundred seven thousand five hundred fifty-seven and no/100 — DOLLARS

...29,469 young adult & children's books with a value of \$ 736,725 if purchased by consumers

3,456 interlibrary loan items with a value of \$ 86,400 if purchased by consumers

.......621 Adults & 5,942 Children & Teens Attended Library Programs with an average value of \$40,620

Staff handled....16,622 special requests for materials with a value of \$ 415,550 if purchased by consumers

Patrons Asked...29,047 reference questions for an average value of \$ 290,470 if purchased by consumers

For: Value Check - for Library Materials & Services - 2015

Value of Materials & Services to Community = \$2,707,557.00 Library Expenditures in 2015 = \$564,986.00

Calculations based on the following Consumer Cost Values

ANH Cut., Director

(Books, Audios, Requests, ILL ) = \$25; Magazines = \$5 E-Books = \$15; Movies = \$14; Computer Time = \$12 Reference Questions = \$10; Adult programs = \$8

Children/Teen Programs = \$6

#### **PWRL LIBRARY MATERIALS**

	2010	2014	2015
Adult Books	37,185	30,250	27,856
Large Print	8,822	9,611	9,420
Young Adult Books	968	2,633	3,123
Children's Books	29,926	23,643	23,022
Rotating Books (NCKL)	5,851	5,970	6,036
Audio Books	3,224	3,898	3,899
Videos	325	1,717	2,694
Newspaper Subscriptions	21	22	22
Magazine Issues	6,345	7,637	8,283
Microfilm	490	531	536
Music CD's	514	549	549
Digital E-Books - Sunflower eLibrary	0	6,310	11,662
Digital Audiobooks - Sunflower eLibrary	0	623	922
Digital Magazines Subscriptions - Zinio	0	60	82
Total Library Materials	93,671	93,454	98,106



#### **TOTAL NUMBER OF ITEMS BORROWED**

	2010	2014	2015
Adult Books	37,639	23,945	21,888
Children's Books	43,347	29,287	25,833
Young Adult Books	0	4,389	3,636
Audio Books	2,348	1,765	1,281
Periodicals	1,267	990	909
Videos	286	6,332	7,065
Music CD's	421	134	207
Digital E-Books / Digital Audiobooks	0	1,132	1,470
Total Borrowed	85,308	67,974	62,289

#### **PATRON VISITS IN 2015**

Location	Total	Patrons	Patrons	Patrons
	Hours	2010	2014	2015
Alma	1,664	10,036	6,562	7,758
Eskridge	1,690	4,628	6,968	8,382
Onaga	1,742	5,938	5,169	4,337
St. Marys	2,574	31,200	21,528	24,003
Alta Vista	416	437	760	666
Harveyville	390	1,009	582	530
Olsburg	364	1,113	1,144	728
Westmoreland	390	603	551	582
TOTAL	9,230	54,361	43,264	46,986



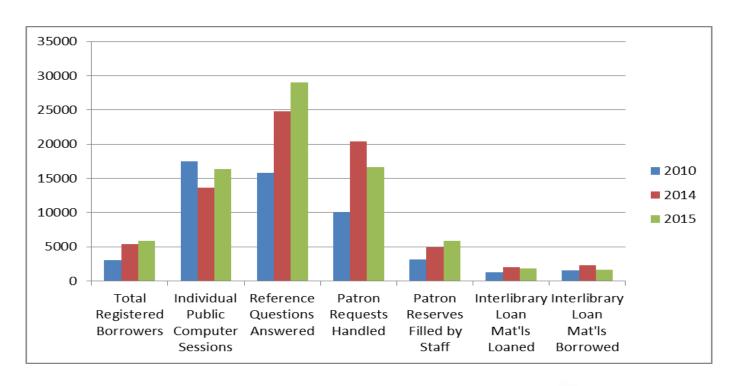






#### Other Statistics—2015

	2010	2014	2015
Total Registered Borrowers (patron re-registration)	3,043	5,392	5,827
Individual Public Computer Sessions	17,451	13,634	16,376
Reference Questions Answered	15,787	24,825	29,047
Patron Requests Handled	10,079	20,408	16,622
Patron Reserves filled by Staff	3,126	4,954	5,875
Interlibrary Loan Materials Loaned	1,306	2,052	1,836
Interlibrary Loan Materials Borrowed	1,544	2,259	1,620













#### **Library Programs**

	2010	2014	2015
Total Attendance at Children's Programs	6,933	5,574	5,066
Number of Special Children Programs	260	243	272
Children Participating in the annual eight week Sum-	503	559	372
mer Reading Program			
Number of Books Read during SRP	6,442	11,006	7,321
Number of Special Adult Programs	17	44	65
Total Attendance at Adult Programs	434	570	621
Number of Special Young Adult Programs	10	98	43
Total Attendance at Young Adult Programs	16	3,082	876







Director (+)

Judith Cremer



Processing Consultant (+) **Deborah Eichem** 



Secretary/Bookkeeper (+) **Julie Homan** 



Assistant Director (+)

Processing Clerk (+)
Vicky Jones



St. Marys Br. Librarian (+) **Belinda Peters** 



St. Marys Assistant **Melanie Smith** 



St. Marys Assistant Colette Goldade



Collection Development (+) **Bryan McBride** 

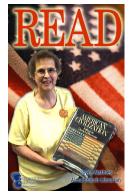


Alma Branch Librarian, Iris Joyce Mathies



Alma Assistant, **Paula Moege** 





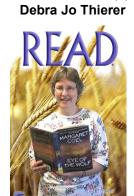


Alma Substitute Carole Moege



Alma Substitute (+)

Julia Anderson



Alma Substitute (+)

Eskridge Branch Librarian

Jan Brown



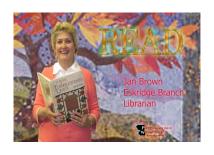
Alma Substitute

Jenni McDaniel

Eskridge Assistant **Judy Morton** 



Eskridge Substitute **Open** 



Durch Morton
Assistant Branch Librarian
Bardige Branch Library
Harveyelle Mini Library

Onaga Branch Librarian (+) **Ivy Rash** 







Onaga / Westmoreland Substitute (+)
Sallie Force



Harveyville Substitute **Sheila McKenzie** 



Onaga Assistant





Mini Librarian (+) (Alta Vista, Olsburg, Westy, HV) Open

Alta Vista Substitute Open

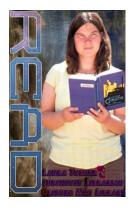
Olsburg Substitute (+) **Becky Avery** 





Olsburg Substitute Laura Turner

St. Marys Substitute (+) Liz Feiden







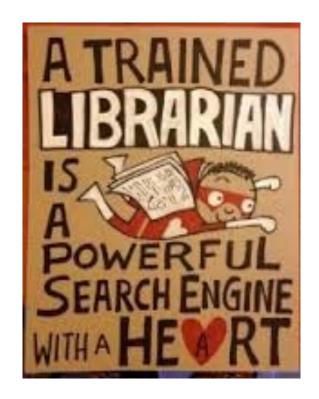
(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.











#### **Books**

#### **SERVICES AVAILABLE**

Adult, young adult and children's books are available for checkout at all locations in regular & large print. Materials from any location may be easily requested by patrons at any other location.

#### **Audio Books**

Books on tape & CD, both fiction and non-fiction, are available at all locations.

#### **Magazines and Newspapers**

Approximately 110 different subscriptions are received.

#### Sumflower eLibrary

#### **Videos**

The library has a small collection of current DVD's available for check-out.

#### **Digital Services**

Patrons may borrow e-books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Digital copies of many popular magazines may also be borrowed for free through the library's Zinio subscription service.



#### Reference.

Qualified staff is ready to help. If the answer is not readily available Library staff will assist patrons with research or refer them to expert resources to find an answer.

#### **Interlibrary Loan**

PWRL can borrow library materials we don't own from other libraries through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

#### **Story Time**

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April.

#### **Summer Reading Program**

During the summer months, various special programs for younger readers are held to help encourage and sustain lifelong reading habits.

#### Newspaper On Microfilm / Digital Newspapers / Local History

PWRL owns an original or microfilm copy of every newspaper printed within the Library's service area. Patrons at Branch locations may use our microfilm equipment to view, scan, email or print articles. Birth, death, and marriage indexes have been compiled for many of the newspapers to aid in the search. A selection of local historical newspapers have also recently been added to Newpapers.com. Patrons may search the digital newspaper copies online at any PWRL location.

#### **Copier & Fax Machine**

Each PWRL location has a copier and a fax machine for the public's use.



#### Computer, Internet, & Wireless Access

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

#### NCKL - North Central Kansas Library System

PWRL contracts with NCKL to provide residents additional services. NCKL provides rotating and talking books. Training for library staff is also offered. PT & WB County residents, under PWRL's reciprocal agreement, may get a card and use the Manhattan Public Library or any other NCKL member library.



#### **Locations and Current Service Hours**

HEAD	306 N. 5th	M, T, F	8:30-5:00
QUARTERS	St. Marys, KS 66536	Wednesday	8:30-6:00
	(785) 437-2778	Thursday	8:30-7:00
	illpowab@gmail.com	Saturday	9:00-1:00
	pwrldr@gmail.com		
BRANCHES	Alma Branch Library	M, T, F	9:00-12:15; 12:45-5:00
	115 W. 3rd, P.O. Box 420	Wednesday	9.00-12:15; 12:45-7:00
	Alma, KS 66401		powabalm@gmail.com
	(785) 765-3647		
	Eskridge Branch Library	M, W	8:30-12:30; 1:00-6:00
	115 S. Main, P.O. Box 87	Tuesday	8:30-12:30; 1:00-5:00
	Eskridge, KS 66423	Friday	9:00-12:30; 1:00-4:00
	(785) 449-2296		powabesk@gmail.com
	Onaga Brach Library	Monday	9:00-12:30; 1:00-7:00
1-1	313 Leonard, P.O. Box 310	Wednesday	9:00-12:30; 1:00-6:30
T T	Onaga, KS 66521	Tue, Friday	9:00-12:30; 1:00-5:00
	(785) 889-4531		powabona@gmail.com

MINI	Alta Vista Mini Library	Harveyville Mini Library
LIBRARIES	310 Center, Alta Vista, KS	128 W. Oak, Harveyville, KS
	(785) 499-5542	(785) 589-2414
	powabav@gmail.com	powabhv@gmail.com
	Wednesday 10:00-11:30; 12-6:30	Tuesday: 10:00-12:00; 12:30-3:00
		Saturday: 9.00-12:00
	Olsburg Mini Library	Westmoreland Mini Library
Ask	318 N. 2nd, Olsburg, KS	315 Main, Westmoreland, KS
Librarian	(785) 468-3347	(785) 457-2841
	powabols@gmail.com	powabwst@gmail.com
	Thursday: 10-12; 12:30-3:30; 5:30-7:30	Monday: 10-1; 1:30-6:00

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.