



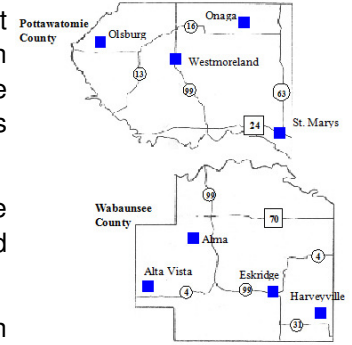
# 2018 ANNUAL REPORT

<http://www.pottwab.org>



# POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.



The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.

PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The Board determined that a new means to provide Library service to the rural areas was needed. As a result, three Mini Libraries were established as service outlets in Harveyville, Olsburg, and Westmoreland in 1981. A fourth Mini Library was opened at Alta Vista in 1996.

Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests to borrow any other materials at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library is committed to maintaining libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.

## CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

<b>Legal Service Area</b>		
Pottawatomie County	<b>820 square miles</b>	
Wabaunsee County	<b>792 square miles</b>	
<b>2018 Legal Service Population</b> - From the KS Office of the Director of the Budget for prep. of 2019 Budgets		
	Pottawatomie County (Within Library District)	19,200
	Wabaunsee County	6,874
	<b>Total in PWRL Service Area</b>	<b><u>26,074</u></b>
<b>2018 Tangible Valuation</b> - From County Clerks Offices as of July 31, 2019		
	Pottawatomie County (Within Library District)	\$484,245,788
	Wabaunsee County	\$ 88,859,062
	<b>Total valuation for PWRL Service Area</b>	<b><u>\$573,104,850</u></b>

## BOARD MEMBERS AS OF DECEMBER 31, 2018

Position 1	Sue Jenkins Olsburg, 66520	May 1, 2018 - April 30, 2022
Position 2 <b>Vice -Chairman</b>	Sandra Jensen Eskridge, 66423	June 22, 2015 - April 30, 2018 (Un-expired term)
Position 3 <b>Chairman</b>	Pam Bales Alma, 66401	May 1, 2016 - April 30, 2020
Position 4 <b>Secretary</b>	Linda Tessendorf Onaga, 66521	May 1, 2011 - April 30, 2015 May 1, 2015 - April 30, 2019
Position 5	Nina Imthurn Maple Hill, 66507	May 1, 2017 - April 30, 2021
Position 6 <b>Treasurer</b>	Paulette Simecka St. Marys, 66536	Dec. 7, 2015 - April 30, 2016 (Un-expired term) May 1, 2016 - April 30, 2020

### 2018 - Ex-Officio Members

Rodney Allen, Chairman Wabaunsee County Commission Alma, KS 66401	Pat Weixelman, Chairman Pottawatomie County Commission Westmoreland, KS 66549
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As specified by Kansas State Statutes, the Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county is also charged with appointing a member of the Commission to serve as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive four year terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 p.m. at the St. Marys Library, unless otherwise ordered by the Board.

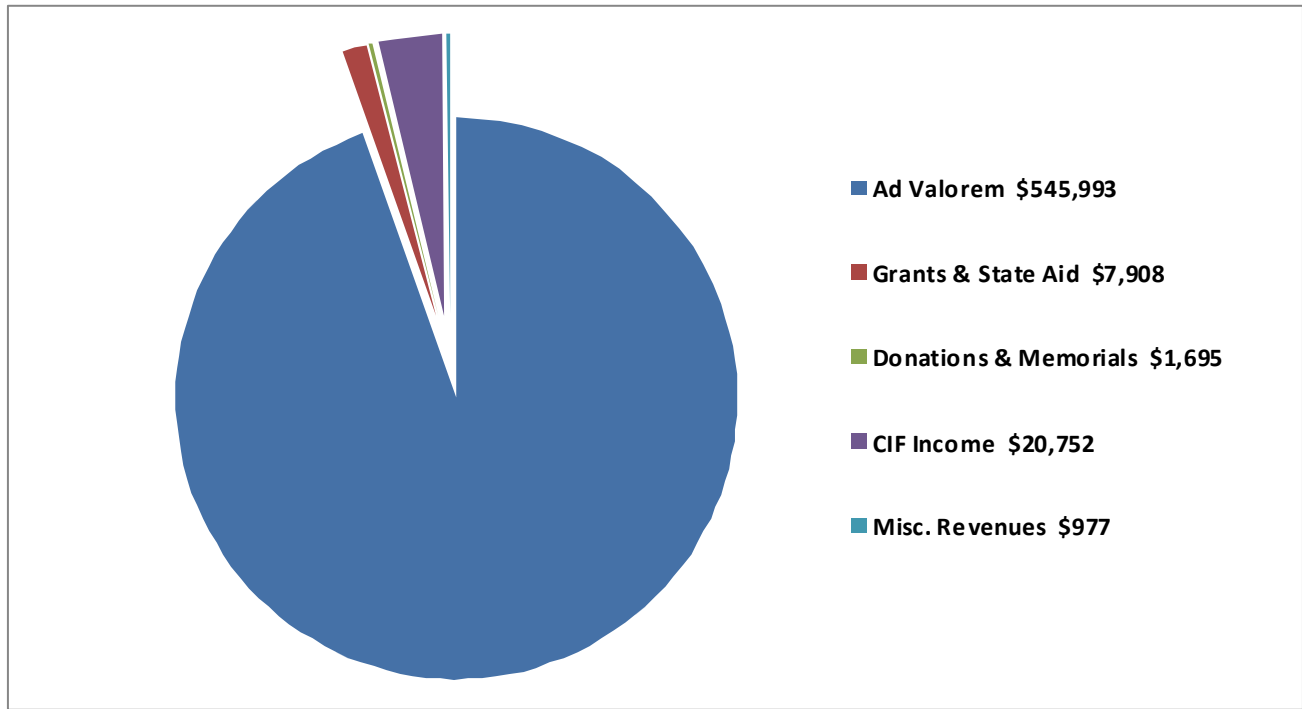




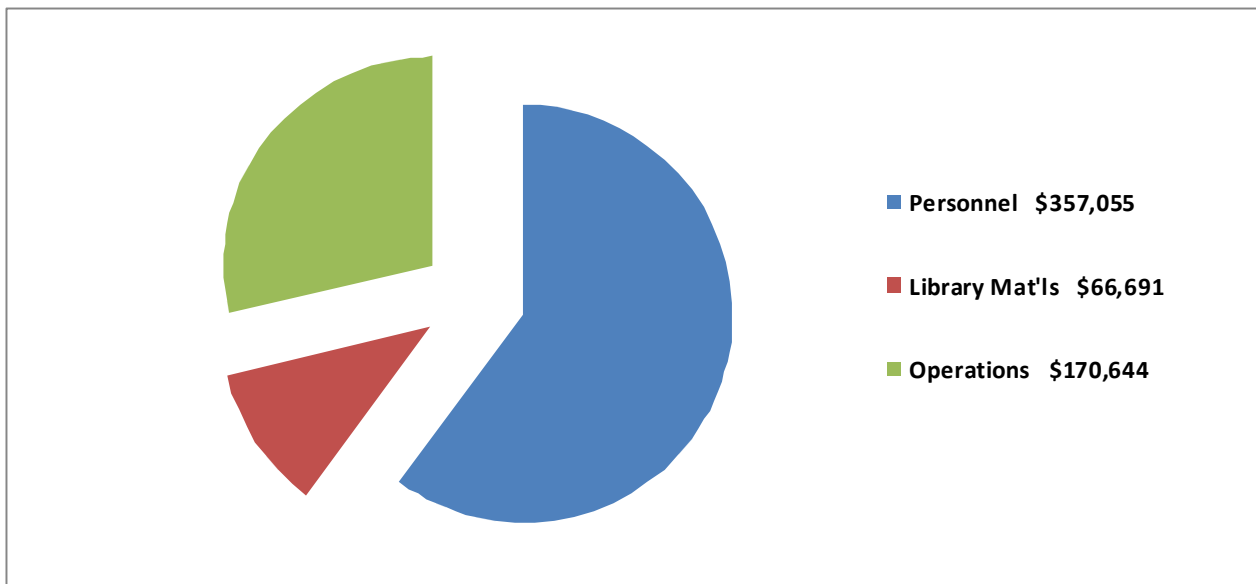
# FINANCIAL REPORT

<b><u>Revenues 2018</u></b>		
PT Co. Ad Valorem Taxes	\$429,658.00	 <b>A LOOK at the BUDGET</b>
WB Co. Ad Valorem Taxes	\$116,335.00	
Grants & State Aid	\$7,908.42	
Donations and Memorials	\$1,695.20	
CIF Income	\$20,752.01	
Miscellaneous Revenues	<u>\$976.84</u>	
<b><u>Total Revenue</u></b>	<b>\$577,325.47</b>	
<b><u>Expenditures 2018</u></b>		
Personnel (Salaries & Benefits)	\$357,055.09	
Library Materials (\$15,000 budgeted, additional expenditures from General Fund, Capital Improvement Fund, Donations, State Aid and Misc. Rev.)	\$66,691.42	
Operations (Rent, utilities, supplies, equip., etc.)	<u>\$170,643.52</u>	
<b><u>Total Expenditures</u></b>	<b>\$594,390.03</b>	

## REVENUES 2018 \$577,325



## EXPENDITURES 2018 \$594,390



Library Use  
Calculator



What is the library worth to you?

## RETURN ON INVESTMENT

MATERIALS AND SERVICES PROVIDED	NUMBER PROVIDED	COST PER ITEM OR INTERACTION	VALUE OF MATERIALS AND SERVICES
Adult Books Borrowed	19,537	\$25.00	\$488,425
Children & Teen Books Borrowed	31,188	\$25.00	\$779,700
Music CDs & Audio Books Borrowed	1134	\$25.00	\$28,350
Interlibrary Loan Items Borrowed / Loaned	4,634	\$25.00	\$115,850
E-Books / Audio Books Downloaded	3,537	\$15.00	\$53,055
Magazines Borrowed	972	\$5.00	\$4,860
Movies Borrowed	8,998	\$14.00	\$125,972
Special Material Requests Handled and Sent	18,215	\$25.00	\$455,375
Attendance at Adult Programs	696	\$8.00	\$5,568
Attendance at Teen & Children Programs	10,042	\$6.00	\$60,252
Computer Uses	24,765	\$12.00	\$297,180
Patron Reference Questions	13,882	\$10.00	\$138,820
<b>Total Value</b>	<b>137,600</b>		<b>\$2,553,407</b>





**POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY**  
(EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES)

Pay to the

**ORDER of Pottawatomie Wabaunsee Regional Library Patrons**

**\$2,553,407.00**

**Two million five hundred fifty three thousand four hundred seven and no/100 — DOLLARS**

**In 2018 PWRL patrons borrowed 19,537 adult books valued at \$ 488,425 if purchased by consumers**  
 .....31,188 young adult & children's books valued at \$ 779,700 if purchased by consumers  
 .....1,134 audio books & 3,537 E-Books valued at \$ 81,405 if purchased by consumers  
 .....4,634 interlibrary loan items valued at \$ 15,850 if purchased by consumers  
 .....972 periodicals with an average value of \$ 4,860 if purchased by consumers  
 .....8,998 popular DVD's valued at \$125,972 if purchased by consumers  
 .....696 Attend Adult Programs & 10,042 Attended Children & Teens Programs valued at \$65,820  
 .....24,765 hours of computer time with an average value of \$ 297,180 if purchased by consumers  
 Staff handled....18,215 special requests for materials with a value of \$ 455,375 if purchased by consumers  
 Patrons Asked...13,882 reference questions for an average value of \$ 138,820 if purchased by consumers



*[Signature]*, Director

**For: Value Check - for Library Materials & Services - 2018**

Calculations based on the following Consumer Cost Values  
 (Books, Audios, Requests, ILL) = \$25; Magazines = \$5  
 E-Books = \$15; Movies = \$14; Computer Time = \$12  
 Reference Questions = \$10; Adult programs = \$8  
 Children/Teen Programs = \$6

**Library Expenditures in 2018 = \$594,390.03**  
**Value of Materials & Services to Community = \$2,553,407.00**

## PWRL LIBRARY MATERIALS

	2013	2017	2018
Adult Books	31,496	28,334	29,316
Large Print	9,491	10,464	10,862
Young Adult Books	2,335	3,532	3,215
Children's Books	24,472	25,349	26,884
Rotating Books (NCKL)	5,918	6,018	5,993
Audio Books	3,318	1,527	1,561
Videos	1,391	3,671	4,540
Newspaper Subscriptions	22	22	22
Magazine Issues	7,498	7,729	8,003
Microfilm	505	536	547
Music CD's	514	417	417
Digital Audiobooks & E-Books - Sunflower eLibrary	0	24,766	47,837
Digital Audiobooks & E-Books - Statewide Collection	0	114,201	122,755
Digital Magazines Subscriptions - Zinio (Ended 11/2016)	0	0	0
<b>Total Library Materials</b>	<b>86,960</b>	<b>226,556</b>	<b>261,952</b>



## TOTAL NUMBER OF ITEMS BORROWED

	2013	2017	2018
Adult Books	28,181	20,054	19,537
Children's Books	32,868	27,042	28,403
Young Adult Books	4,444	3,064	2,785
Audio Books	1,830	875	991
Periodicals	1,092	1,077	972
Videos	5,113	8,262	8,998
Music CD's	188	119	143
Digital E-Books / Digital Audiobooks	514	3,578	5,612
<b>Total Borrowed</b>	<b>74,230</b>	<b>64,071</b>	<b>67,441</b>



## PATRON VISITS IN 2018

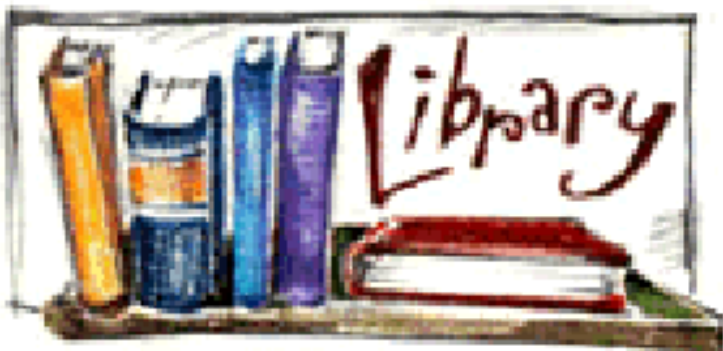
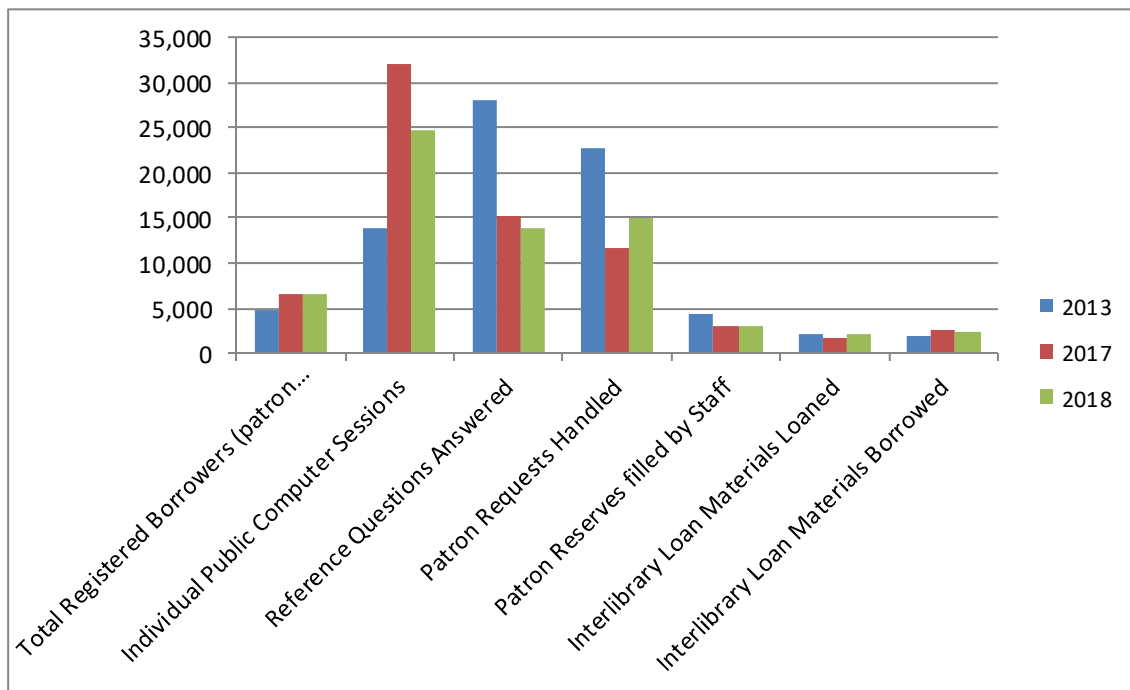
Location	Total Hours	Patrons 2013	Patrons 2017	Patrons 2018
Alma	1,664	8,580	7,800	7,925
Eskridge	1,690	7,873	6,032	4,077
Onaga	1,742	5,294	4,316	5,491
St. Marys	2,574	32,198	25,376	25,709
Alta Vista	416	832	1,021	1,030
Harveyville	390	728	606	603
Olsburg	364	915	1,398	978
Westmoreland	806	915	1,334	1,529
<b>TOTAL</b>	<b>9,646</b>	<b>57,335</b>	<b>47,883</b>	<b>47,341</b>



*When in*  
**doubt,**  
*visit your*  
**LIBRARY**

## Other Statistics—2018

	2013	2017	2018
Total Registered Borrowers (patron re-registration)	4,899	6,600	6,489
Individual Public Computer Sessions (wired & wireless)	13,784	32,162	24,765
Reference Questions Answered	28,059	15,298	13,882
Patron Requests Handled	22,805	11,670	15,087
Patron Reserves filled by Staff	4,261	3,072	3,128
Interlibrary Loan Materials Loaned	2,045	1,670	2,205
Interlibrary Loan Materials Borrowed	1,926	2,558	2,429



# Libraries™ Rock!

	2013	2017	2018
Number Registered for the Annual Eight Week Summer Reading Program	579	540	536
Number of Books Read during SRP	8,655	7,551	5,968
Total Number of Children's Programs (0-11)	266	630	592
Total Number of Children Attending Programs (0-11)	6,510	8,950	7616
Total Number of Teen Programs (12-18)	0	16	24
Total Number of Teens Attending Programs (12-18)	0	1,065	879
Number of Adult Programs (18+)	17	94	97
Total Number of Adults Attending Programs (18+)	376	2,325	2,243



Director (+)  
**Judith Cremer**



Assistant Director (+)  
**Elizabeth Tschetter**



Processing Consultant (+)  
**Deborah Eichem**



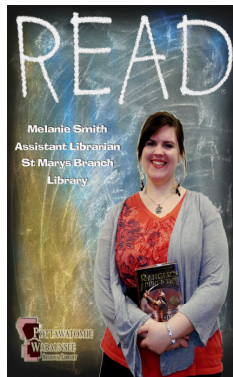
Secretary/Bookkeeper (+)  
Harveyville Substitute  
**Sheila McKinzie**



Processing Clerk (+)  
**Colette Goldade**



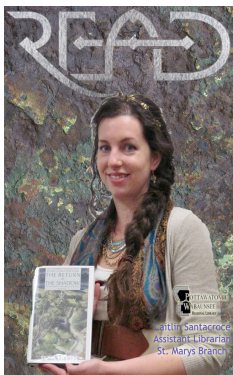
St. Marys Br. Librarian (+)  
**Melanie Smith**



St. Marys Assistant  
**Emily Palmeri**



St. Marys Assistant  
**Caitlin Santacroce**



St. Marys Substitute (+)  
**Liz Feiden**



Alma Branch Librarian,  
**Iris Joyce Mathies**



Alma Branch Librarian / Assistant,  
**Lorelei Wilson**



Alma Assistant  
Alta Vista Substitute  
**Lori Beth Terrell**



Alma Substitute  
**Donna Siebert**



Alma Substitute (+)  
**Julia Anderson**



*Our Staff*

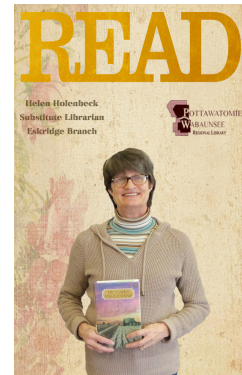
Eskridge Branch Librarian  
**Jan Brown**



Eskridge Assistant  
**Judy Morton**



Eskridge Substitute  
**Helen Holenbeck**



Onaga Branch Librarian (+)  
**Sallie Force**



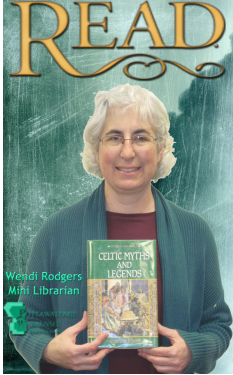
Onaga Assistant /  
Westmoreland Substitute (+)  
**Susan Magnett**



Onaga Substitute  
**Emma Schreiber**



Mini Librarian ( Alta Vista, Harveyville  
Olsburg, Westmoreland) (+)  
**Wendi Rogers**



**Olsburg Substitute (+)  
Becky Avery**



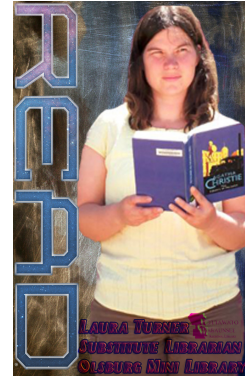
Alta Vista Substitute (+)  
**Sheryl Crooks**



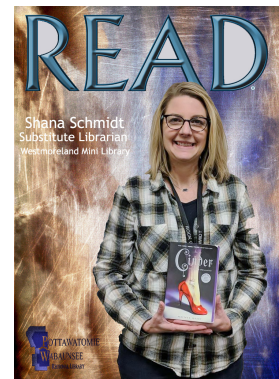
WestmorelandSubstitute  
**Cherrie Ann Lindsey**



Olsburg Substitute  
**Laura Turner**



WestmorelandSubstitute  
**Shana Schmidt**



(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.



Need Help?  
**Ask**  
a Librarian



## **Books**

# **SERVICES AVAILABLE**

Adult, young adult, and children's books are available for checkout at all locations in regular & large print formats. Materials from any location may be easily requested and borrowed by patrons at any other location.

## **Audio Books**

Books on tape & CD, both fiction and non-fiction, are available at all locations.

## **Magazines and Newspapers**

Approximately 100 different periodical subscriptions are regularly received.

## **Videos**

The library has a collection of current movies on DVD available for check-out.



## **Digital Services**

Patrons may borrow e-Books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Library staff can also assist patrons with checking out digital audiobooks and e-books from the State Library of Kansas collection.

## **Reference**

Trained staff members are ready to help. If the answer to a question is not readily available Library staff will assist patrons with research or refer them to other expert resources to find an answer.

## **Interlibrary Loan**

PWRL can get materials for local patrons from other libraries in Kansas through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

## **Story Time**

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April. Mini locations also conduct storytime on the days they are scheduled to be open for business.

## **Summer Reading Program**

During the summer months the library conducts an eight week Summer Reading Program offering many special programming opportunities especially for younger readers to help encourage and sustain lifelong reading habits.

## **Newspaper On Microfilm / Digital Newspapers / Local History**

PWRL owns microfilm copies of all newspapers published in our legal service area. PWRL also has birth, death, and marriage indexes for many of the newspapers. Patrons can use microfilm readers to read and print articles at each Branch Location. The Kansas Digital Newspaper Project through the Kansas State Historical Society now also allows online access to digital copies of some of these local historical newspapers.

## **Copier & Fax Machine**

Each PWRL location has printers, copy machine, and a fax machine available for the public's use. Copies can be made for a small fee.

## **Computer, Internet, & Wireless Access**

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

## **NCKL - North Central Kansas Library System**

PWRL contracts with the North Central Kansas Library System (NCKL) to provide residents additional services. NCKL provides a bi-monthly rotating collection of additional popular new books to each branch location for patrons to check out. Training for library staff and other consulting services are also made available to the library through NCKL. Residents of Pottawatomie & Wabaunsee Counties, under PWRL's reciprocal borrowing agreement, may obtain a borrowers card without cost and use it at the Manhattan Public Library, or any other NCKL member library.

## Locations and Current Service Hours

<p>HEAD - QUARTERS</p>	<p>306 N. 5th St. Marys, KS 66536 (785) 437-2778 illpowab@gmail.com pwrlldr@gmail.com</p>	<p>M, T, F Wednesday Thursday Saturday</p>	<p>8:30-5:00 8:30-6:00 8:30-7:00 9:00-1:00</p>
<p>BRANCHES</p> 	<p><b>Alma Branch Library</b> 115 W. 3rd, P.O. Box 420 Alma, KS 66401 (785) 765-3647</p>	<p>M, T, F Wednesday</p>	<p>9:00-12:15; 12:45-5:00 9:00-12:15; 12:45-7:00 powabalm@gmail.com</p>
	<p><b>Eskridge Branch Library</b> 115 S. Main, P.O. Box 87 Eskridge, KS 66423 (785) 449-2296</p>	<p>M, W Tuesday Friday</p>	<p>8:30-12:30; 1:00-6:00 8:30-12:30; 1:00-5:00 9:00-12:30; 1:00-4:00 powabesk@gmail.com</p>
	<p><b>Onaga Branch Library</b> 313 Leonard, P.O. Box 310 Onaga, KS 66521 (785) 889-4531</p>	<p>Monday Wednesday Tue, Friday</p>	<p>9:00-12:30; 1:00-7:00 9:00-12:30; 1:00-6:30 9:00-12:30; 1:00-5:00 powabona@gmail.com</p>
<p>MINI LIBRARIES</p> 	<p><b>Alta Vista Mini Library</b> 310 Center, Alta Vista, KS (785) 499-5542 powabav@gmail.com Wednesday 10:00-11:30; 12-6:30</p>	<p><b>Harveyville Mini Library</b> 128 W. Oak, Harveyville, KS (785) 589-2414 powabhv@gmail.com Tuesday: 10:00-12:00; 12:30-3:00 Saturday: 9:00-12:00</p>	
	<p><b>Olsburg Mini Library</b> 318 N. 2nd, Olsburg, KS (785) 468-3347 powabols@gmail.com Thursday: 10-12; 12:30-3:30; 5:30-7:30</p>	<p><b>Westmoreland Mini Library</b> 315 Main, Westmoreland, KS (785) 457-2841 powabwst@gmail.com Monday: 10-1; 1:30-7:00 Thursday 4:00-7:00 Saturday 9:00-2:00</p>	

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.